No.7859/PRD/Estt./DPDP/A1/2026 /1537

GOVERNMENT OF PUDUCHERRY
PLANNING AND RESEARCH DEPARTMENT

***

OFFICE ORDER

Dated: 03.11.2026

Sub: Planning and Research Department – Implementation of the Digital Personal Data Protection (DPDP) Act, 2023 and the DPDP Rules, 2025 – Nomination of Departmental Nodal Officer (Data Protection Officer) – Orders – Issued.

Ref: Circular No. P-13031(173)/2/2026-O/o Director IT/PDY, dated 26.10.2026, issued by the Directorate of Information Technology, Government of Puducherry.

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In pursuance of the instructions issued by the Directorate of Information Technology, Government of Puducherry, vide circular cited above, Thiru K. Thirumalai, Deputy Director, Planning and Research Department, is hereby nominated as the Departmental Nodal Officer-cum-Data Protection Officer for coordinating and monitoring the implementation of the Digital Personal Data Protection (DPDP) Act, 2023 and the DPDP Rules, 2025 in this Department.

2. The officer nominated above shall:
(a) Act as the Departmental Nodal Officer-cum-Data Protection Officer and serve as the single point of contact with the Directorate of Information Technology (DIT) on all matters relating to the implementation of the DPDP Act, 2023 and the DPDP Rules, 2025.
(b) Act as the Department's point of contact for queries and grievances of citizens and employees concerning their personal data and coordinate appropriate action thereon.

3. The officer shall discharge the duties and responsibilities detailed in the **Annexure** to this Office Order and shall coordinate with all concerned sections, subordinate offices and implementing agencies for ensuring compliance with the provisions of the Act and the Rules.

(R.SHEELA)
Director-cum-Under Secretary
(Planning)

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To
Thiru K. Thirumalai,
Deputy Director,
Planning and Research Department, Puducherry.

Copy to:

1. The Director, Directorate of Information Technology, Puducherry.
2. All Officers and Sections, Planning and Research Department.
3. Spare copy.
4. EDP section - To kindly host in the official website.

ANNEXURE

(Enclosed to Office Order No.7859/PRD/Estt./DPDP/A1/2026)

DUTIES AND RESPONSIBILITIES OF THE DATA PROTECTION OFFICER

The Departmental Nodal Officer-cum-Data Protection Officer shall discharge the following duties and responsibilities:

- Coordinate DPDP implementation in the Department and liaise with DIT, NIC and implementing agencies;
- Maintain an inventory of systems, records and processes involving personal data, and assess security safeguards;
- Review notices, consent mechanisms and data retention practices in citizen-facing services;
- Prepare the DPDP Action Taken Report and monitor corrective action on gaps identified;
- Handle requests for access, correction and erasure of personal data and related grievances within defined timelines;
- Coordinate breach response, report any personal data breach to DIT without delay, and attend review and training programmes.

Note: All sections and officers of the Department shall extend necessary assistance and furnish information as required by the Departmental Nodal Officer for discharging the above responsibilities.

(R.SHEELA)
Director-cum-Under Secretary
(Planning)

ANNEXURE-I

NOMINATION OF DEPARTMENTAL NODAL OFFICER (DATA PROTECTION OFFICER) – DPDP ACT, 2023

Sl.No.	Particulars	Details
1.	Name of the Department	Planning and Research Department
2.	Name of the officer nominated	Thiru K. Thirumalai
3.	Designation	Deputy Director
4.	Office address	505, Kamaraj Salai, Sakthi Nagar, Saram, Puducherry, 605013
5.	Official telephone/mobile number	9865353279
6.	Official e-mail ID	thiru79@py.gov.in
7.	Name and designation of the Head of Department	R.Sheela, . Director-cum-Under Secretary(Planning)

(R.SHEELA)
Director-cum-Under Secretary
(Planning)

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