

## **STATIONERY & PRINTING**

The department has undertaken the printing needs of the client departments of this Administration. Moreover, printing of budget materials, exercise note books for free distribution to the students, election materials, C&AG report, Annual Reports, Common Question papers to the Education Department. Publication of Govt. Gazette, Printing of Diary and calendar are some of the important activities of this department.

Due to technological changes in the field of printing, the conventional system of printing using letter press technology has been weeded out and offset printing with modern machineries is being introduced in a phased manner. This envisages purchase of various Hi-tech and modern printing machineries on digitalized technology to cope up with the present need to increase efficiency in augmenting productivity. This department has taken effective steps to computerize the entire activities of the department. Creation of various posts in the technical cadre as existing in the Govt. of India Presses is proposed based by upgradation and surrender of various post while re-organising the Department.

**OUTLAY AT A GLANCE**

Sector : STATIONERY &amp; PRINTING

No. of Scheme : 1

Department : STATIONERY &amp; PRINTING

(₹ in lakh)

Annual Plan 2012-13 Actual Expenditure	:	652.44
Annual Plan 2013-14 Approved Outlay	:	650.00
Annual Plan 2013-14 Revised Outlay	:	663.00
Annual Plan 2014-15 Proposed Outlay	:	600.00

(₹ in lakh)

Sl. No.	Name of the Scheme	Annual Plan 2012-13	Annual Plan 2013-14		Annual Plan 2014-15	
		Actual Expdr.	Approved Outlay	Revised Outlay	Proposed Outlay	Of which Capital Content
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Expansion / Re-organisation of Govt. Press at Puducherry, Karaikal & Mahe	652.44	650.00	663.00	600.00	200.00

**Scheme No. 1**

Sector : STATIONERY &amp; PRINTING

Implementing  
Department :STATIONERY &  
PRINTING

1. **Name of the Scheme** : Strengthening/ Expansion / Reorganisation of Govt. Presses at Offset Printing Unit at Puducherry and e-governance initiatives.
2. **Objective of the Scheme** :

The objective of the scheme is to improve the technology in printing with installation of hi-tech machineries and equipment for offset printing units. Existing plants and machinery to be modernized by replacing with latest letterpress technology. To expand facilities for undertaking printing needs of the department / Govt. undertakings / local bodies. Re-organisation of the presses for improving efficiency in human resource as existence in Govt. of India Presses. Complete office automation and work plan management through LAN, WAN, VPN connectively. Construction of permanent building for Govt. Branch Press, Mettupalayam, Puducherry.

3. **Actual Physical Achievements made in the Annual Plan 2012-13 :**

- Machineries viz., fully automatic paper cutting machine, five clamp perfect binding machine, web ruling machine, dampener roller washing machine, single colour offset machine procured..

4. **Physical Achievements for the Annual Plan 2013-14:**

- Machineries viz., dampener roller washing machine, Riso dual colour Digital duplicator, plate exposing system, digital colour copier machine, three nos. of wire stitching machine with four stitching head and fax machine were procured.

5. **Proposed Physical Targets for the Annual Plan 2014-15 :**

- Machineries viz., computer stationery printing & converting machine, laminating machine, automatic knife grinding machine, perforating & scoring machine, two nos. of automating hole punching machine, hot foil stamping machine, automatic envelope making machine, fully automatic paper and automatic reel to sheet ruling machine will be purchased.
- Purchase of 4 nos. of two wheeler and 2 nos. of four wheeler.
- Purchase of computers and laser printers.

6. **Remarks** : Continuing Scheme