

OTHER ADMINISTRATIVE SERVICES

FIRE SERVICE

To modernize the fire service activities in order to cope up with the present trend.

ACHIEVEMENTS DURING 2007-11

- 4603 Nos. of Fire Calls were attended in the Union Territory of Puducherry
- ₹55.50 Crore values of properties were saved.
- Salary Provisions to the Existing posts
- Purchase of Emergency Tenders to all Fire Stations and creation of required technical posts
- Up gradation of Staff strength to Fire Prevention Wing.
- Providing of wireless system at Karaikal region
- Purchase of Motor Cycle to Fire Prevention Wing, Sedarapet and Surakudy Fire Station, Office of the Assistant Divisional Fire Officer(North), Office of the Assistant Divisional Fire Officer(South)
- Purchase of Fire Entry Suits, Insect protection Suits, Fire Proximity Suits and Chemical Suits.
- Formation of Specialized Disaster Mitigation Crew.
- Purchase of Delivery Hoses, gun metal couplings and other Fire Fighting / Rescue accessories.

LIKELY ACHIEVEMENTS DURING 2011-12

- Purchase of Fire Units such as Water Tenders, Feeder Units, Foam Tenders, Emergency Tenders, Ambulance and Motor cycles to the Existing and proposed New Fire Stations.
- Setting up of Permanent Training center.
- Purchase of Brontus Sky lift, HASMAT Van, Breathing Apparatus sets, Air Compressor and B.A. Van, Crash Foam tender to Puducherry Fire Station.
- Formation of Inland water rescue boats and accessories.
- Purchase of Fire Entry Suits, Insect Protection Suits, Fire Proximity Suits and Chemical Suits, specialized cutting tools and lifting tools, lighting equipments to all Fire Stations, Floating Pump and water bailing out pump and Fire Unit

Service equipments such as Battery charger, hydraulic jacks and air compressor etc.,

- Formation of a modernized control room with digital mapping system.
- Purchase of Laptop with projector system for training and fire Prevention Wing purpose.

PROPOSED TARGETS FOR 2012-13

- Salary Provisions to the Existing posts
- Setting up of Permanent Training centre and creation of required technical posts.
- Purchase of Brontus Sky lift and creation of required technical posts.
- Purchase of HAZMAT Van and creation of required technical posts.
- Purchase of FOAM Tenders to Villianur, Madukarai, T.R.Pattinam, Yanam and Mahe regions and creation of required technical posts
- Formation of Fire Prevention Wing Units in Karaikal, Mahe and Yanam region.
- Formation of Inland water rescue crew with boats and accessories.
- Purchase of Breathing Apparatus sets, Air Compressor and Breathing Apparatus Van and creation of required technical posts
- Purchase of CRASH FOAM Tender to Puducherry Fire Station and creation of required technical posts.
- Purchase of Specialized Cutting tools and lifting tools, lighting equipments to all Fire Stations.
- Purchase of Floating Pump and water bailing out pump.
- Purchase of Fire Unit Service equipments such as Battery Charges, Hydraulic Jacks and Air Compressor etc,
- Formation of a modernized control room with digital mapping system and with required technical posts.
- Opening of New Fire Stations at Ariyankuppam, Embalam, Karaiyamputhur, Lingareddipalayam and T.R. Pattinam (Polagam) and creation of technical posts and purchase of Fire Units such as Water Tender, Feeder Units and Motor Cycle to the Fire Stations

ACCOUNTS AND TREASURIES

Directorate of Accounts & Treasuries

Consequent on De-facto transfer of the French Establishment to the Government of India, a Pay Accounts Office at Puducherry was set up with effect from 1st November, 1954 under the administrative control of Chief Commissioner, French Establishment of Puducherry. The nomenclature of the Pay Accounts Officer was changed as Director of Accounts and Treasuries in the year 1983. It is proposed to upgrade the post of Director of Accounts & Treasuries as Controller of Accounts in the 12th Five Year Plan on par with NCT of Delhi. The Director will exercise over all control of the proposed new schemes viz. Ways & Means, L.F.A., Pension, Training Institute, Audit as well as the existing schemes of Rationalisation.

The main functions and duties of the Directorate of Accounts and Treasuries is being the exchequer for control and custody of Government cash and preparation and submission of State to Central Audit General by the Audit General, Puducherry Branch.

Further this Directorate of Accounts and Treasuries is a combined Treasury-cum-Pay and Accounts Office. This Directorate performs functions of the Accountant-General (Accounts & Entitlements) in State Governments in as much as the accounts are compiled, fund account is maintained, pension payment is authorised and the Finance Accounts/Appropriation Accounts are prepared. The Director of Accounts and Treasuries also acts as Examiner of Local Fund Accounts in respect of Municipalities and Commune Panchayats and as Superintendent of Stamps in respect of Central Stamp Depot.

The Directorate's major functions are effecting payments to the Government Departments after pre-audit with reference to rules and regulations and other orders of the Government of India, issue of PPO's and pension payments. All payments to Municipalities and Commune Panchayats are also admitted after pre-audit.

In order to cope up the increasing work load and also the introduction of New Pension Scheme with effect from 01.01.2004 and consequent on the new elected local bodies of Municipalities/Commune Panchayats, as the Central Government may allot funds in the form of Grants-in-aid direct to local bodies which may result the Local Fund Accounts section to have a close watch on the funds utilisation and further as it is necessary to strengthen the Internal Audit Wing and Temple Audit Wing by making a separate Directorate.

- i) Directorate of Pension
- ii) Directorate of Audit
- iii) Directorate of Local Fund Accounts.

The above Directorates will be headed by a Director.

Construction of Additional Block for Directorate of Accounts & Treasuries:

The existing building of the Directorate of Accounts & Treasuries which is also housing the Puducherry Treasury and Office of the Accountant General, Tamilnadu and Puducherry, Puducherry Branch which was planned and constructed a decade ago is now found to be much cramped due to installation of EDP Centre and preservation of records of the Directorate.

Keeping in view further expansion contemplated in the XII Plan, it is proposed to construct additional block by acquiring vacant private land. Additional accommodation is also required not only for the increased staff, but also for keeping innumerable vouchers, and valuables etc. for the statutory retention period prescribed in the Civil Accounts Manual. There has been substantial increase in the number of vouchers on account of the expansion of various Departments and also the personal documents of Government employees like Service Books, Pension records, GPF records, Insurance records etc. It is estimated that the land cost and construction cost would amount to **₹.2.00 crores**.

In order to achieve this goal in the year 2012-13 an amount of ₹50.00 lakhs have to be provided for acquiring the land and for the construction of the building an amount of ₹75.00 lakhs in the year 2013-14 and for ₹75.00 lakhs in the year 2014-15 have to be provided.

ACHIEVEMENTS DURING 2007-11

- The following items are purchased :

Desktop Computers	:	65 Nos.
Colour Laser Printer	:	1 No.
Laser Printers	:	10 Nos.
Dot Matrix Printers	:	35 Nos.
24 port unmanaged switch	:	3 Nos.
UPS	:	6 Nos.

- Local Area Network cabling for entire DAT Office.
- Purchase of Staff Car.

LIKELY ACHIEVEMENTS DURING 2011-12

- Maintenance of Computer and Printers.

PROPOSED TARGETS FOR 2012-13

- Acquisition of land.
- Purchase of Computers and Printers.
- Creation of posts for Directorate of Pension.
- Creation of posts for Ways and Means.

COMMERCIAL TAXES

The Commercial Taxes Department administers Puducherry Value Added Tax Act, 2007, Central Sales Tax Act, 1956 apart from the repealed Pondicherry General Sales Tax Act, 1967 and thereby collects Sales Tax, Value Added Tax and Central Sales Tax, due to the Government through the Assessment Divisions and the Intelligence Wing. The Intelligence Wing and the Mobile Wing at present carry out the Enforcement activities and have jurisdiction over all the four regions, including four Assessment Divisions in Puducherry region and one in each outlying regions of Karaikal, Mahe and Yanam. In short, the Assessment Circles devote their activities only in rendering certain services to the assesses. They act like a facilitation centre, rather than enforcing the fiscal Act. The attention of the officers in the assessment circles is, therefore not focused towards the enforcement activities like :

- a) Cross verification received from other States / Other Agencies;
- b) Cross verification of Input Tax Claim (ITC) paid by the Assesee;
- c) Scrutiny of wrong claim of ITC;
- d) Monitoring of under assessment;
- e) Cross verification of imports made from other countries;
- f) Systematically organizing check-posts for all incoming and outgoing vehicles to monitor the movement of goods;
- g) Taking up the cases for investigation where it is suspected to have been a commitment of serious tax evasion;
- h) Launching of prosecution wherever the assessee committed economic offence;
- i) Auditing of the wrongful claim of refund.

Though the above activities are of great importance in effective implementation of legislation, the lack of sufficient manpower for enforcement activities prevents this Department from carrying out the functions.

Further, there has been a spurt in the number of complaints filed by the Department in various judicial magistrate courts for recovery of arrears. This Department has also filed petitions against tax evaders involving a Tax and Penalty of ₹85 crores due to the Government. Therefore, it becomes highly imperative and indispensable to strengthen the Commercial Tax Department in general and the Enforcement Wing in particular in the following posts are proposed to be created in the 12th Five Year Plan.

1. Assistant Commissioner	:	1	-	for Puducherry Region
2. CTO (Enforcement)	:	4	-	CTO (Enf.) Pdy - 2 post; CTO (Audit), Pdy - 1 post; CTO (Enf.) Kkl - 1 post
3. DCTO (Enforcement)	:	3	-	for Enforcement one each in Puducherry, Karaikal and Mahe
4. ACTO (Enforcement)	:	1	-	for Enforcement in the outlying region of Yanam
5. Law Officer	:	1	-	for Puducherry
		<u>10</u>		

Besides, it is proposed to purchase 2 (two) new vehicles in replacement of two condemned vehicles of this Department for official use.

ACHIEVEMENTS DURING 2007-11

- ₹1779.83 crores was collected as tax revenue.

LIKELY ACHIEVEMENTS DURING 2011-12

- ₹707.14 crores would be collected as tax revenue.

PROPOSED TARGETS FOR 2012-13

- ₹750.00 crores will be collected as tax revenue.

POLICE

To modernize the Police Force in the UT of Puducherry, SIGMA Security / Intelligence Cell, Bomb Detective / Disposal Squad were set up. Marine and Coastal Security wing has also been set up. To implement e-Governance scheme in the Police Department, computerization of all Police Stations and Offices are being done by Crime Records Bureau. To strengthen the communication system, implementation of POLNET project and Secrecy device system is in progress.

ACHIEVEMENTS DURING 2007-11

- Purchased tonner, drum unit.
- Clothing & Equipments purchased
- Computers, Computer Consumables have been purchased and payment of AMC charges etc.
- Purchased tear smoke munitions, 30 nos. of 9mm Pistols, and Cartridges.

LIKELY ACHIEVEMENTS DURING 2011-12

- Purchase of Clothing & Equipments
- Purchase of Computers, Lap Top Computers, Computer Consumables etc.
- Purchase of Rifle 7.62 mm IAI SLR (new) 20 nos. Cartridges 7.62 mm blank 5000 nos., cartridges .38' 5000 nos.

PROPOSED TARGETS FOR 2012-13

- Purchase of Computers with accessories and printer with fax. Replacement / purchase of digital photo copier machine. Purchase of toner / consumables for digital photo copier machines. Purchase of fax machine as replacement and payments to be made towards telephone charges and Cell phone charges, etc.
- Purchase of clothing and equipments for Police personnel.
- Purchase of Rifle 7.62 mm 1A1 (SLR new) 100 nos. Pistol auto 9 mm 50 nos. Cartridges 7.62 mm blank 10,000 nos. Cartridges .038' 5000 nos. and payment made towards freight charges.
- Creation of various posts (1274 Nos.) for setting up of-
 - Police Out post at Alankuppam, Puducherry (15 Nos.)
 - All Women Police Station, Yanam (12 Nos.)

- Traffic Police Station, Kirumampakkam, Puducherry (36 Nos.).
 - All Women Police Station, Mahe (13 Nos.)
 - Traffic Police Station, Mahe (26 Nos.)
 - Coastal Police Station, Karaikal (23 Nos.)
 - Forensic Science Laboratory, Puducherry (36 Nos.).
 - Separation of Investigation from Law & Order (450 nos.)
 - Setting up of Out Post at Thirunallar Temple (18 nos.)
 - (10) Police Band, Karaikal. (35 nos.)
 - (11) Special Branch, Puducherry. (140 nos.)
 - (12) SIGMA Security, Puducherry (360 nos.)
 - (13) Tourist Police Station (97 nos.)
 - (14) Police Band Unit, Puducherry. (13 nos.)
- Purchase of toners, Lap top, TFT colour monitor, computer and computer accessories. Networking of computers. etc. Payment made towards AMC charges for computers, etc.

REVENUE

During the Eleventh Five-year Plan 2007-2012, under the scheme Modernization of Revenue Administration the approved outlay was ₹6212.68 lakhs. Whereas, the total approved outlay by the end of the last Financial year 2010-2011 was ₹ 750.00 lakhs. The total (cumulative) expenditure incurred was ₹748.54 lakhs. During the Fifth Five year Plan period, the Revenue Department was reorganized and 2 new Taluks one in Puducherry and the other in Karaikal were created and Puducherry Sub-Division was bifurcated as North and South Sub- Division and 2 Sub-Taluks were upgraded as Taluks. In order to meet the requirements due to the reorganization, a minimal of 11 posts in various categories were created. Subsequent to the reorganization and present increased in various activities of the Department it is proposed to create additional posts during the 12th Five Year Plan. Further, consequent on creation of new District, District Collector, Puducherry and District Collector, Karaikal have now been designated as District Election Officers under Election Laws, hence separate Election Cell is proposed to be created with sufficient posts to man the Election Cell both in Puducherry and Karaikal Districts during the 12th Five Year Plan

Computerization of certificate issue process was introduced in Taluk Office, which makes speedy disposal of cases and storage of data for further retrieval and scrutiny. A scheme for issue of Permanent caste Certificate to the Scheduled Caste and Other Backward Class was implemented on pilot basis in one Taluk, by which caste certificate with digitally captured image of the applicant with fully laminated ones are issued to the general public. Now, in lieu of Permanent Caste Certificate, Permanent Integrated Certificate comprising Nationality, Nativity/Residence, Income and Caste Certificate is being issued to the students studying in 9th to 12th Std., of this U.T

Registration

Registration Department is being computerized and it has taken up Computerization of Registration process christened as "e-Pathiram" with the assistance of NIC, Puducherry. Presently workflow module of e-Pathiram is implemented in all Sub-Registries. The manual filing sheet system has since been dispensed with on the implementation of this module. The document will be scanned and stored in electronic media for future retrieval. Further, it is also proposed to introduce e-stamping system in lieu of stamp paper during the 12th Five Year Plan.

Disaster Management

Consequent to the devastation unleashed by the December 2004 Tsunami, Government of India and the Government of Puducherry have undertaken a variety of initiatives to mitigate disaster risk in UT of Puducherry. Government of India had enacted the Disaster Management Act, 2005 which institutionalized the disaster management set up in the Country. Government of Puducherry notified the applicability of DM Act, 2005 in the whole of UT of Puducherry with effect from 01.08.07 and notified various Authorities / Committees as detailed hereunder.

- (i) Notification dated 01.08.2007 and 19.06.2008 issued for constitution of the Union Territory of Puducherry Disaster Management Authority, under the Chairmanship of Chief Minister.
- (ii) Notification dated 01.08.2007 regarding constitution of the Puducherry State Executive Committee, under the Chairmanship of Chief Secretary.
- (iii) Notification dated 01.08.2007 regarding setting up of Puducherry and Karaikal District Disaster Management Authorities, under the Chairmanship of the District Collectors.

- (iv) Notification dated 01.08.2007 regarding " Puducherry Disaster Management State Executive Committee (Procedures & Allowances) Rules, 2007.
- (v) Notification dated 01.08.2007 regarding "The Union Territory of Puducherry Disaster Management Authority (Term of Office and Conditions of Service of Members of the Union Territory of Puducherry Disaster Management Authority and Payment of Allowances to Members of Advisory Committee) Rules, 2007".

The Disaster Management Act, 2005 envisages establishment of various funds to be utilized by the Authorities / Committees as discussed above pursuant to Section 48 of the Disaster Management Act, 2005.

LIKELY ACHIEVEMENTS DURING 2011-12

- Purchase of Computers, accessories, copiers, EPABX, PIC, printers, consumables, stationeries, fixtures and furniture, etc.

PROPOSED TARGETS FOR 2012-13

- Implementation of e-governance under the Scheme "Modernization of Revenue Administration" in the Office of the Special Secretary (Revenue)
- Setting up of Election Cell in the Office of the District Collector-cum-District Election Officer, Puducherry and Karaikal and filling up of functional posts to man the cell.
- Imparting training for revenue officials on capacity building
- Purchase of Office equipments, computers and its accessories, photocopiers, UPS, fixtures and furniture, Fax, EPABX, etc.
- Creation of additional posts of Revenue Officials with reference to the work load in the Sub-Division, Emergency Operation Centre, Computer centre
- Purchase of vehicles (4-Wheelers and 2-Wheelers)
- Strengthening of Excise Wing in Puducherry/Karaikal/Mahe/Yanam by creation of posts and providing vehicles and other facilities.
- Construction of VAO/RI offices in Puducherry/Karaikal/Mahe/Yanam.
- Improvement of present VAO/RI Offices.
- Construction of Residential quarters for Revenue Officials in Puducherry/Karaikal/Mahe/Yanam

- Operationalising State Disaster Management Authority, District Disaster Management Authority
- Creation of State Disaster Mitigation fund, District Disaster Mitigation funds, State Response Fund and District Response Fund
- Setting up of Disaster Management Cell and filling up of sufficient posts to these authorities and agencies and purchase of office equipments and relief and rehabilitation related infrastructure and equipments.
- Maintenance of Emergency Operation Centres/Cyclone Shelters
- Maintenance of District Disaster Management Authority both in Puducherry and Karaikal.
- Implementation of e-governance under the Scheme "Modernization of Registration Department
- Imparting training for Registration Officials on capacity building
- Issue of certified copies and encumbrance certificates across the counter from the date of 'workflow module' implementation in the Sub-Registries.
- Preservation of old registration records.
- Completion of computerization of index register and capturing images of filing sheet, French name index registers
- Construction of office buildings for Sub-Registries housed in private buildings.
- Issue of computer bill for registering documents.
- Installation of Records and Information System to provide with on line standard deed format in all Sub-Registries.
- Bifurcation of Sub-Registries Oulgaret and Villianur.
- Purchase of additional computer, scanner, accessories and computer furniture
- Creation of Additional posts: Sub-Registrar – 2, Assistant – 4, UDC-4, LDC-4, Peon-8 and PTSA-4, Program Assistant -1, DPA -1. DEO-3, Stenographer -1

OFFICE OF THE COUNCIL OF MINISTER

Administrative approval of the Government has been obtained for the creation of two posts of Drivers in respect of the Office of the Govt. Whip and Parliamentary Secretary to Chief Minister. Further it is also proposed to create nine posts of Data Entry Operator and three posts of Multi task staff House keeping. For these posts token provision has been provided.

HINDU RELIGIOUS INSTITUTIONS

In the Union Territory of Puducherry, there are many temples situated in the A.D. colony/economically weaker section areas, which are not coming under direct control of HRI. Considering the demand of the local residents/devotees, the Government extends financial assistance as one time grant for attending the renovation/special repair works to those temples. The quantum of financial assistance released to a temple is ₹2,50,000/- (in two instalments).

Financial assistance is being extended for carrying out renovation and repairs to the temples situated in the Scheduled Caste Colonies/Economically weaker section areas which are not coming under the direct control of the Department of Hindu Religious Institutions, Puducherry. The temples situated in these developing areas do not have adequate returns to undertake renovation/repair works. Besides, grant is being extended to purview temples under this scheme so as to attend the renovation/repair works for refurbishing the temple and consecrating Kumbabishegam in harmony with the Agama principles. Moreover, grant is extended to renowned purview temples for carrying out renovation and repairs and to consecrate Kumbabishegam. Further, assistance is extended to temples having poor resources for performance of Oru Kala Pooja.

Grant to various registered Wakf Institutions/mosques for carrying out renovation and repair works. With 58 registered Wakf institutions/Mosques situated in various regions of the U.T. of Puducherry and coming under the direct control of the Puducherry Wakf Board. The Pesh Imam/Moazzin/ Muzavar & Arabic language teachers employed in these institutions perform five time prayers in the Mosque/wakfs as per the Islamic vows and render all religious service to the Muslim community. Considering that Ulemas have to be present in the mosque from dawn to dusk to perform the customary benediction and as such most of their life time is spent in divine services to God and are paid with wages depending upon the financial position of the institution concerned. Except for few institutions Ulemas working in other institutions get a very meager sum as wages. Though the wages received could not cater to the needs of their livelihood they still carry on with the service. Therefore, a scheme was formulated and notified to provide minimum social security to these employees. The main objective of the scheme is to ensure some protection/financial assistance to temple employees at their old age after retirement from service. This is a new scheme to be implemented during this year. Under the scheme assistance is to be granted to retiring Ulemas.

The bifurcation of the U.T. of Puducherry into two districts namely Puducherry and Karaikal had made it obligatory to set up a branch office at Karaikal to attend the day to day affairs of all the temples of the Karaikal region. Creation of five new posts for Department of H.R.I., to strengthen the administration and to create an Internal Audit Wing.

ACHIEVEMENTS DURING 2007-11

- Financial assistance to the tune of ₹326.43 lakhs was sanctioned and released to various non-purview temples in the Union Territory of Puducherry situated in Adi-Dravidar Colony areas and economically weaker section areas for renovation. From 2007 to 2010, a sum of ₹21.60 lakhs sanctioned to 144 temples @ ₹15,000/- each for Oru Kala Pooja, and during 2010-11 ₹6.00 lakhs was sanctioned to 30 temples @ the enhanced quantum of 20,000 each.
- A token provision of 12.00 lakhs was placed at the disposal of Project Implementing Agency (PIA) for the proposed construction of a separate floor for HRI Office during the construction of the Collectorate. Two posts of Stenographer Gr.II & Record Clerk were operated with.

LIKELY ACHIEVEMENTS DURING 2011-12

- During the year 2011-12, it is aimed to release financial assistance to 40 temples situated in the A.D. colonies/economically weaker section areas of the Union Territory of Puducherry to carry out renovation/special repair works to the temples at the quantum of ₹2.50 lakhs each. 30 new temples are to be sanctioned assistance under Oru Kala Pooja Scheme @ 20,000/- each.
- 34.00 lakhs is to be sanctioned to Puducherry Wakf Board for renovation of various wakf institutions / mosques. Eight Ulemas of various registered Wakfs are to be given monthly pension of ₹1,000/- each.
- An amount of 80.00 lakhs as second instalment is to be placed at the disposal of Project Implementing Agency (PIA) for the proposed construction of a separate floor for HRI Office during the construction of the Collectorate. One Plan post of Stenographer Gr.II is operated with.

PROPOSED TARGETS FOR 2012-13

- It is contemplated to grant financial assistance in two instalments @ ₹1,25,000/- each for 40 temples not coming under the purview of this Department and located in the economically weaker section /Adi-Dravidar colony areas. Besides, as announced by Hon'ble Chief Minister in the Budget Session, grant is to be sanctioned to renowned purview temples viz. Sri Vedapureswarar Sri Varadarajaperumal Temple, Puducherry, Sri Thirukameswarar Devasthanam, Villianur, Sri Kasi Viswanathar Devasthanam, Thirukanji, Sri Guru Sithanandaswamy Devasthanam, Karuvadikuppam, and Sithar Peedams for carrying out renovation and repairs. 45 new temples are to be sanctioned assistance under Oru Kala Pooja Scheme @ 20,000/- each.
- Various Wakf institutions / mosques are to be sanctioned grant for renovation and repairs. Eight Ulemas of various registered Wakfs are to be given monthly pension of ₹1,000/- each.

Setting up of branch office at Karaikal

Consequent on the bifurcation of the U.T. into two districts namely Puducherry and Karaikal, it is necessary to open a branch office at Karaikal to arrange for easy administration of temples. The branch office will be set up after creating the following posts:

Sl.No.	Name of the Post	Scale of Pay	No. of Posts
a)	Superintendent	9300-34800+4600	1
b)	Public Relations Officer	9300-34800+4200	1*
c)	Upper Division Clerk	5200-20200+2400	2*
d)	Deputy Surveyor	5200-20200+2800	1
e)	Revenue Inspector	5200-20200+2400	2
e)	Lower Division Clerk	5200-20200+1900	1
f)	Peon	4440-7440+1300	2

Under the above creation 1 post of Public Information Officer * & 1 post UDC* exclusively required for administering Sri Saneswarabahavan Devasthanam, Thirunallar. The branch office will function under the supervision of the Executive Officer (Temples), Karaikal. It will attend all the works relating to the temples situated in Karaikal district.

One post of Deputy Surveyor is proposed to be created for Karaikal to identify temple properties and conduct resurvey of temple properties and arrange for a fresh notification.

Creation of Posts for H.R.I., Puducherry

In addition to the above, it is proposed to create 2 UDC posts, 1 Dy. Surveyor post and 2 Peon posts to accommodate in the Office of the Commissioner for Hindu Religious Institutions, Puducherry, to ensure smooth administration, in the following pay scales :-

Sl.No.	Name of the Post	Scale of Pay	No. of Posts
a)	Upper Division Clerk	5200-20200+2400	2*
b)	Deputy Surveyor	5200-20200+2800	1
c)	Peon	4440-7440+1300	2

The Department of Hindu Religious Institutions has a very limited staff strength that was established two decades before implementation of new schemes like (i) Financial Assistance to Religious Institutions for carrying out renovation and special repairs, (ii) Oru Kala Pooja Scheme and the new scheme (iii) Ulema Pension Scheme, have considerably increased the work assignments. The temple audit wing of this department has to be further steadied to bring to light the flaws in temple administration, and take up remedial measures. These tasks could hardly be managed with the present staff strength. Therefore, after creation of the required post it is proposed to set up an Internal Audit Wing for HRI.

Office Building :

The Office of the Commissioner (HRI) is functioning in private building since its inception. Presently HRI is functioning in the private building at No.25, Lauriston Street, Puducherry. An office building for the Collectorate is under construction (with five floors – G + 4) in the land bearing R.S. No.9/6 situated in Reddiarpalayam Revenue Village, located near eastern side of Rani Hospital. Therefore, it is proposed to place the funds allocated under “Strengthening of Administration” at the disposal of Project Implementation Agency for undertaking the proposed construction of Office building of H.R.I., as a deposit work, along with construction of Office of Collectorate, Puducherry. While giving consent to take up the said work the Director, Project Implementation Agency (PIA) indicated that an amount of 2.90 crores would be required for accommodating the Office of HRI in the third floor with plinth area of 586 sq. mt. and requested the Commissioner (HRI) to deposit the required

amount or part thereof to PIA early to proceed further. A sum of ₹12.00 lakhs has been deposited during 2010-11 and it is proposed to deposit ₹80.00 lakhs during 2011-12. During 2012-17, ₹198.00 lakhs is to be placed at the disposal of P.I.A. for construction of office building to HRI.

During the Annual Plan 2012-13, it is proposed to

- (i) Grant of financial assistance ₹2,50,000/- each to 40 temples located in the economically weaker section areas/A.D. Colonies for carrying out renovation and repair works.
- (ii) Grant of assistance under Oru Kala Pooja Scheme to 30 temples @ ₹20,000/-.
- (iii) Grant assistance to nearly 50 temple employees @ of ₹500/- per month, under the new scheme “Assistance to retiring temple employees” and implement Ulema Pension Scheme.
- (iv) Setting up of branch office at Karaikal.
- (v) Create an Internal Audit Wing.
- (vi) Construction of office building for HRI.

PERSONNEL & ADMINISTRATIVE REFORMS WING

To familiarize the Government Officials/Staff on latest rules and regulation, the A.R.Wing is organising various training programmes to various categories of Government Staff. The said training programmes are arranged with the assistance of ISTM, New Delhi and local resource persons

ACHIEVEMENTS DURING 2007-11

- Conducted of training classes on Office Procedure/Accounts Procedure & Records Management to the newly recruited LDC's during 18th – 29th June, 2007
- Conducted Naturopathy classes on health to the officers and staff members of Chief Secretariat, Puducherry
- Conducted three days training programme on “Maintenance of Reservation Roster for SC/ST” with the assistance of ISTM from 5th – 7th September, 2007

- Conducted 5 days training programme on “Financial Rules including Pension and Retirement Benefits” to the Officials of Government of Puducherry with the assistance of ISTM, New Delhi during February, 2008
- Purchase of on No. of Lamination Machine
- Conducted 5 days training programme on “Behavioural Skills and Public Relations” to the Officials with the assistance of ISTM, New Delhi during 21st – 25th July, 2008
- Conducted three days training programme on “Maintenance of Reservation Roster” for SC/ST to the officials with the assistance of ISTM, New Delhi during 29th Sept to 1st October, 2008
- Conducted three days training programme on “Techniques of Material Management” to the Storekeeping personel of Government of Puducherry during 19th – 21st January, 2009.
- Conducted training programme on “Office and Accounts Procedure and Record Management” to the newly recruited LDC’s of Government of Puducherry
- Conducted three days training programme on “Financial Rules including Pension and Retirement Benefits” to the officials of Government of Puducherry with the assistance of ISTM, New Delhi during January, 2010
- Conducted three days training programme on “Reservation in Services for SC/ST & OBC to the officials of Government of Puducherry during March, 2010 with the assistance of ISTM, New Delhi.
- Conducted one day training programme on MACP Scheme to the Superintendents/Assistants of Chief Secretariat during April, 2010
- Conducted three days training programme on “Vigilance and Disciplinary Proceedings” to the officers of Government of Puducherry during 28th – 30th June, 2010 with the assistance of ISTM, New Delhi
- Conducted six days training programme on “Professional Development Workshop” to the Stenographers of Govt. of Puducherry in two batches during 11th – 16th October, 2010 with the assistance of ISTM, New Delhi
- Conducted Coaching Classes to the eligible SC Officials appearing for Accounts Test (Higher) during December, 2010
- Conducted training programme on RTI Act, 2005 with the assistance of Regional Training Centre, Chennai to the APIO’s/PIO’s/FAA during February, 2008

- Conducted one day training programme on RTI Act in 10 batches from 9-07-2008.
- Training programme on RTI Act, 2005 to the PIO/FAA
- Conducted Seminar on RTI Act towards celebration of RTI Week during October, 2009
- Conducted training programme on RTI Act, 2005 to the APIO/PIO/FAA during December, 2009.
- Conducted two days training programme on RTI Act, 2005 to the officials of Govt. of Puducherry during July, 2010 by ISTM, New Delhi
- Conducted two days training programme on RTI Act, 2005 to the officials of Karaikal District during February, 2011 by ISTM, New Delhi.

LIKELY ACHIEVEMENTS DURING 2011-12

- Conducted three days training programme on “Financial Rules including Pension and Retirement Benefits” to the officers of Karaikal District during June, 2011 with the assistance of ISTM, New Delhi.
- Conducted three days training programme on “Vigilance and Disciplinary Proceedings” to the officials of GOP during 21st – 23rd September, 2011 by ISTM, New Delhi
- Conducted three one day training programme on MACPs to the dealing assistants/superintendents with the assistance of ISTM, New Delhi during 7th – 9th December, 2011.
- Conducted two days training programme on RTI Act, 2005 to the officers of Karaikal District during 17th – 18th November, 2011 with the assistance of ISTM, New Delhi.

PROPOSED TARGETS FOR 2012-13

- Proposed to Conduct Training Programme on “Vigilance and disciplinary Proceedings” to the officers of Govt. of Puducherry
- Proposed to Conduct Training Programme on “Financial Rules including Pension and Retirement Benefits” to the officials of Govt. of Puducherry
- Proposed to Conduct Training programme on “Reservation in Services to SC/ST/OBC” to the officials of this Administration

- Proposed to Conduct training programme on “Behavioural skills and Public Relations” to the officials of this Administration.
- Proposed to Conduct training programme on “Training of Trainers” to the officers of this Administration.
- Proposed to conduct RTI Training Programme to the PIO’s/APIO’s of Puducherry Region.
- Proposed to conduct one Workshop/ Seminar on RTI Act, 2005.
- Proposed to conduct Training Programme on RTI Act, 2005 at Yanam

JAIL

To improve the functioning of Prisons, new posts are proposed to be created. According to the Model Prison Manual, modernizations of Prisons under Additional Central Assistance have to be continued by providing more number of equipment related to security, hospital and workshop. Construction of Phase II is essential for providing essential infrastructural facilities in the Central Prison as per norms. Similarly modernization has to be carried out further to improve Prison Security and provide medical care and opportunities for learning to prisoners with a view to enable them to lead normal life after completion of sentence. Prison official have also to be trained to handle the prison duties effectively.

LEGISLATIVE ASSEMBLY SECRETARIAT

This Secretariat is expected to cater to the multifarious requirements of the Members of the Legislative Assembly with a view to rendering them timely assistance in the discharge of the Parliamentary functions. The Officers and staff are entrusted with duties to serve the House, Speaker, Deputy Speaker and Members of the Assembly. With the existing least staff strength, this Secretariat has facing many difficulties to cater the need of Members and in the Committee activities. To cope up the increasing workload, this Secretariat felt necessary to create 15 posts of Clerks for smooth functioning of Legislative Assembly, in the plan scheme namely, “Strengthening of Legislative Assembly Secretariat”. The duties of clerks are to attend receipt and despatch works and to assist Reporters in committee works during session time, assisting works in the office of Speaker and Deputy Speaker and in the Legislative Party offices.

Under Crisis Management Plan, 2009 of Union Territory of Puducherry, Legislative Assembly is one among the probable target / vital installations for the terrorists attacks and hence strengthening of security measures is a must. In this regard, to regularise the services of three daily wages Watch and Ward personnel, additional posts are to be created to absorb them. Four additional posts are required viz., three posts for absorbing the three daily wages persons and one more post for the SC point as per the reservation roster.

The Leader of Opposition in Parliament and in all the State Legislatures is treated at par with the Cabinet Minister under the Central or State Government as the case may be, and he is given salary, allowances and other facilities accordingly by way of appropriate enactments. The facilities include interalia, furnished residence, secretarial assistance, telephones and staff car Driver.

But so far, no separate enactment for providing the salary, allowances and other facilities to the Leader of Opposition in Puducherry Legislative Assembly has been brought out. As it may take some time to bring such legislation in this Union Territory, it is submitted that secretarial assistance with a minimum number of staff paid on daily wages is being provided to Leader of Opposition in the 12th Legislative Assembly and 13th Legislative Assembly.

But engaging personal staff on daily wages and co-terminus basis will not suffice for the permanent solution. Hence, the present proposal is mooted out for providing secretarial assistance at par with the Cabinet Minister under the Central or State Governments as the case may be and therefore the personal staff to be provided to the Leader of Opposition is included in the Annual Plan 2012-13.

ACHIEVEMENTS DURING 2007-11

- 27 posts of Watch and Ward were filled by absorption of daily wages Watch and Ward.

LIKELY ACHIEVEMENTS DURING 2011-12

- Creation of 15 posts of Clerks, 4 additional posts of Watch and Ward and 6 posts of personal staff to the Leader of Opposition.

PROPOSED TARGETS FOR 2012-13

- Creation of 1 post of Private Secretary to Speaker in the upgraded pay band and grade pay and also creation of 6 posts on various categories to the Office of Leader of Opposition viz., Private Secretary, Security Officer, Junior Personal Assistant, Driver Grade III and Peon {MTS(General)} on regular scale of pay band and grade pay.

LAW

It is proposed to strengthen the Law Department by purchasing with the latest technology like computerisation and office equipments.

JUDICIAL

It is a new plan scheme opened in the financial year 2007 – 08. The following proposals for the New Building Programmes in the Eleventh Plan 2007 – 12 were proposed to be included.

- Construction of Common Facility Block (Phase – II)
- Construction of Judicial Officers Quarters
- Construction of Judicial Officers Quarters at Lawspet had commenced and Construction of Common Facility Block is under process.

ACHIEVEMENTS DURING 2007-11

- Construction of New Court Complex at Swadeshi Cotton Mill Complex, Cuddalore Road, Puducherry was completed during the year 2007–08.
- Purchase of Furniture for Ten Civil Court Halls including Chambers for Thirteen Judges, Record room and Barricade with wicket gates.
- Purchase of Fax Machine, Photocopier machines and UPS for computers.
- Installation of R.O. Plant in the New Court Complex.
- Providing A/c for Judicial Officers Chambers at New Court Complex.
- Purchase of Scanner
- Installation of a separate Video Conference Room.
- Expenditure incurred for Shifting of Courts to New Court Complex.

- Installation of CCTV
- Maintenance of Building (Outsourcing)
- Purchase of Computers, accessories and AMC for Computers, Intercom, RO Plant, Generator, CCTV, LAN connection, UPS Battery, A/c Machines and lift
- Pest Control

LIKELY ACHIEVEMENTS DURING 2011-12

- Construction of Utility Block in Phase-II Work is under process.
- Construction of Six Judicial Officers Quarters at Lawspet had commenced.
- Maintenance of Building (Outsourcing)
- AMC for Computers, UPS, Intercom, Lift, Generator and Air conditioner machines.
- Repairing and Replacement of Intercom
- Purchase of furniture for the New Court to be constituted (Labour Court)
- Charges for Government Automobile Workshop, Electricity and Telephone

PROPOSED TARGETS FOR 2012-13

- Construction of Utility Block in Phase-II Work.
- Construction of Six Judicial Officers Quarters at Lawspet.
- AMC for Computers, Intercom, RO Plant, Generator, CCTV, LAN connection, UPS Battery, A/c Machines and lift
- Maintenance of Building (Outsourcing)
- Pest Control
- Purchase of furniture for the New Courts to be constituted
- Salary for the newly created posts (Junior Stenographer, Junior Clerk, Typist and Driver)
- Charges for Government Automobile Workshop, Electricity, Telephone and Stationeries.

OUTLAY AT A GLANCE

Sector : OTHER ADMINISTRATIVE SERVICES

No. of Schemes : 18

- Department :
1. FIRE SERVICES
 2. ACCOUNTS & TREASURIES
 3. COMMERCIAL TAXES
 4. POLICE
 5. REVENUE
 6. HINDU RELIGIOUS INSTITUTION
 7. PERSONNEL & ADMINISTRATIVE REFORMS WING
 8. JAIL
 9. LEGISLATIVE ASSEMBLY SECRETARIAT
 10. O/o THE COUNCIL OF MINISTERS
 11. LAW
 12. JUDICIAL

(₹ in lakh)

Eleventh Five Year Plan 2007-12 Approved Outlay	:	24053.36
Annual Plan 2007-10 Actual Expenditure	:	18380.50
Annual Plan 2010-11 Actual Expenditure	:	2549.49
Annual Plan 2011-12 Approved Outlay	:	13317.04
Annual Plan 2011-12 Revised Outlay	:	2724.00
Twelfth Five Year Plan 2012-17 Tentative Outlay	:	77630.27
Annual Plan 2012-13 Proposed Outlay	:	19189.24

(₹ in lakh)

Sl. No.	Name of the Scheme	Annual Plan 2010-11	Annual Plan 2011-12	Twelfth Plan 2012-17 (Tentative Outlay)	Annual Plan 2012-13
		Actual Expdr.	Approved Outlay	Proposed Outlay	Proposed Outlay
(1)	(2)	(3)	(4)	(5)	(6)

FIRE SERVICE

1.	Modernisation of Fire Service	398.44	600.00	3000.00	600.00
----	-------------------------------	--------	--------	---------	--------

ACCOUNTS & TREASURIES

2.	Rationalization of Directorate of Accounts & Treasuries	79.90	160.04	1063.00	173.50
----	---	-------	--------	---------	--------

(₹ in lakh)

Sl. No.	Name of the Scheme	Annual Plan 2010-11	Annual Plan 2011-12	Twelfth Plan 2012-17 (Tentative Outlay)	Annual Plan 2012-13
		Actual Expdr.	Approved Outlay	Proposed Outlay	Proposed Outlay
(1)	(2)	(3)	(4)	(5)	(6)

COMMERCIAL TAXES

3.	Monitoring and support services for generating resources enforcement of VAT	89.95	90.00	638.38	131.24
----	---	-------	-------	--------	--------

POLICE

4.	Modernisation of Police force and e-governance initiatives	1127.11	1199.96	7000.00	1499.96
5.	Setting up of Forensic Science Laboratory	31.01	0.04	302.23	0.04
	Sub Total	1158.12	1200.00	7302.23	1500.00

REVENUE

6.	Modernisation of Revenue Administration & Disaster Management	284.66	300.00	6867.00	1135.00
7.	Tsunami Emergency Reconstruction Project, Pondicherry (EAP)	--	10000.00	4510.00	4510.00
8.	Scheme for vulnerability reduction of coastal communities	--	--	48000.00	9600.00
	Sub Total	284.66	10300.00	59377.00	15245.00

HINDU RELIGIOUS INSTITUTIONS

9.	Financial Assistance to Religious Institutions for Renovation / Grant to renowned temples for renovation / Assistance under Oru Kala Pooja Scheme	222.72	191.00	1350.00	403.00
10.	Renovation and repairs for Mosque / Payment of Ulema Pension	26.00	35.00	200.00	47.00

(₹ in lakh)

Sl. No.	Name of the Scheme	Annual Plan 2010-11	Annual Plan 2011-12	Twelfth Plan 2012-17 (Tentative Outlay)	Annual Plan 2012-13
		Actual Expdr.	Approved Outlay	Proposed Outlay	Proposed Outlay
(1)	(2)	(3)	(4)	(5)	(6)
11.	Strengthening of Hindu Religious Institution (New Scheme)	--	--	200.00	47.00
	Sub Total	248.72	226.00	1750.00	497.00
PERSONNEL & ADMINISTRATIVE REFORMS WING					
12.	Strengthening of Personnel and Administrative Reforms Wing	2.74	3.00	52.50	10.50
13.	Implementation of RTI Act 2005	0.63	2.00	10.00	2.00
	Sub Total	3.37	5.00	62.50	12.50
JAIL					
14.	Strengthening of Jail Administration	129.41	600.00	2213.16	643.20
LEGISLATIVE ASSEMBLY SECRETARIAT					
15.	Strengthening of Legislative Assembly Secretariat	74.97	50.00	725.00	87.00
O/o THE COUNCIL OF MINISTERS					
16.	Strengthening of O/o the Council of Ministers.	41.98	36.00	249.00	49.80
LAW					
17.	Strengthening of Law Department	9.98	10.00	150.00	10.00
JUDICIAL					
18.	Strengthening of Courts	29.99	40.00	1100.00	240.00
Total		2549.49	13317.04	77630.27	19189.24