

## **OTHER ADMINISTRATIVE SERVICES**

### **FIRE SERVICE**

Under the modernization programme the following targets are proposed in the Annual Plan 2005-06.

- i. Providing of Feeder Unit to Sedarapet and Thirubuvanai Fire Stations.
- ii. Providing of Foam Tender to the Pondicherry Fire Station
- iii. Procurement of One Four wheeler to the Office of the Assistant Divisional Fire Officer
- iv. Procurement of Jeep Fire Engine to the Pondicherry and Mahe Fire Station.
- v. Procurement of Motor Cycles to Sedarapet and Thirubuvanai Fire Station.
- vi. Provision of 4 Numbers Computers for Pondicherry, D.Nagar, Karaikal Fire Stations and Fire Prevention Wing.
- vii. Procurement of one 30 Meters SNORKEL approximate cost of Rs.5 crore for Pondicherry region.
- viii. One permanent Training center at D,Nagar Fire Station will be set up.

### **ACCOUNTS AND TREASURIES**

During Annual Plan 2005-06, it is proposed to implement the following new components, viz. Establishment of Accounts Current section in the DAT and Cash Monitoring and Expenditure Control Cell in Finance Department. Establishment of separate Directorate of Pension and Entitlements. Establishment of separate Directorate for Audit of Government owned Public Sector undertaking and Autonomous bodies. As a part of e-governance, it is proposed to purchase computers and software towards computerizing remaining fields of activities.

### **COMMERCIAL TAXES**

As per the Government of India policy decision the existing system of general sales tax is likely to be replaced by VAT from April 2005. Accordingly as per the direction of the Government of India, all preparatory works for implementation of the VAT including drafting of VAT Law / Rules, training of officers and interaction meeting with the mercantile community are being conducted. Under this system, tax is to be levied in all the stages of sale on the value addition only. This would increase the number of dealers 3 times of existing level and hence the work load will increase considerably. Under proposed VAT system, auditing in the dealers premises is contemplated and the officers are required to visit the shops periodically. Computerization play a very vital role in cross verification in the VAT system and therefore the existing computerization is to be upgraded. To strengthen the department and provide additional man power in view of the proposed implementation of VAT, 26 new posts have been proposed.

### **POLICE**

It is proposed to create 916 ministerial and non ministerial posts for various units. Purchase of traffic materials, arms & ammunitions, clothing & equipments, wireless equipments, security & surveillance equipments, computers and accessories are also proposed. Purchase of vehicles in replacement of condemned vehicles and new vehicles / motor cycles, 2 Speed boats for Sigma Marine Police are proposed. Acquisition of land for Lawspet, Mettupalayam,

Odiansalai, Korkadu police stations and approach road to Sedarapet outpost and raising of IR Battalion are the other programmes.

Setting up of Forensic Science Laboratory in the Police Department which would facilitate in quickening analytical results for ready expert opinion in a short period and in detecting crimes. Action has been initiated for Raising India Reserve Battalion as per the guidelines issued by the Government of India.

## **REVENUE**

During the Annual Plan 2005-2006 the following programmes proposed :-

- i. Creation of functional posts for organizing the Revenue department.
- ii. Purchase of six new vehicles for the newly created Taluk office in Pondicherry, Karaikal region and O/o of D.C. in Mahe, Yanam region.
- iii. Purchase of new vehicle, office equipments and computer accessories for Registration Department.
- iv. Hosting a office website for Revenue Department and training of revenue officials in revenue related matters.
- v. Creation of separate Excise Check Squads for Mahe and Yanam region.
- vi. Creation of Disaster Management Cell in Revenue Department and undertaking online registration and computersing the land records are the other important programmes.

## **HINDU RELIGIOUS INSTITUTIONS**

242 temples come under the purview of the Pondicherry Hindu Religious Institutions Act, 1972 and nearly 350 temples situated in the economic weaker section and scheduled caste colonies are not under the direct administration control of Hindu Religious Institutions. However, in order to attend renovation / special works to these said temples. Financial assistance of Rs.75,000/- each is being released as one time grant. For the Annual Plan 2005-06, it is proposed to release financial assistance to 20 temples. Apart from this, as instance under 'One kala pooja' schemes including assistance for payment of electricity / water consumption charges are also being released.

## **P & AR**

Conduct of various training / coaching classes and other programmes for the welfare of Government Servants and on Good Governance.

## **JAIL**

Construction of new central prison complex at Kalapet, creation of posts are the programmes proposed for the Annual Plan 2005-06. Based on the recommendations of the National Commission for Women, it is proposed to create one women Asst. Superintendent of Jail and one women Principal Warden to deal exclusively the women offenders.

## OUTLAY AT A GLANCE

Sector : OTHER ADMINISTRATIVE SERVICES

No. of Schemes : 11

Departments : 1. FIRE SERVICE

2. ACCOUNTS & TREASURIES

3. COMMERCIAL TAXES

4. POLICE

5. REVENUE

6. HINDU RELIGIOUS INSTITUTION

7. PERSONNEL & ADMINISTRATIVE REFORMS WING

8. JAIL

(Rs. in lakhs)

Tenth Five Year Plan 2002-07 Approved Outlay	:	2330.00
Annual Plan 2003-04 Actual Expenditure	:	822.59
Annual Plan 2004-05 Approved Outlay	:	976.00
Annual Plan 2004-05 Revised Outlay	:	1188.75
Annual Plan 2005-06 Proposed Outlay	:	2324.70

(Rs. in lakhs)

Sl. No.	Name of the Scheme	2003-04	2004-05		2005-06
		Actual Expenditure	Approved Outlay	Revised Outlay	Proposed Outlay
(1)	(2)	(3)	(4)	(5)	(6)

### FIRE SERVICE

1.	Modernisation of Fire Service	146.59	150.00	150.00	718.04
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### ACCOUNTS & TREASURIES

2.	Rationalization of Directorate of Accounts & Treasuries	59.99	60.00	70.00	100.00
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### COMMERCIAL TAXES

3.	Monitoring and support services for generating resources enforcement of VAT	45.00	50.00	50.00	109.00
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	(1)	(2)	(3)	(4)	(5)	(6)
<b>POLICE</b>						
4.	Modernisation of Police force and e-governance initiatives		503.21	599.99	748.74	1171.65
5.	Setting up of Forensic Science Laboratory		--	0.01	0.01	0.01
	<b>Sub Total</b>		<b>503.21</b>	<b>600.00</b>	<b>748.75</b>	<b>1171.66</b>
<b>REVENUE</b>						
6.	Modernisation of Revenue Administration		28.09	60.00	93.00	143.00
7.	Scheme for disaster management		--	--	10.00	10.00
	<b>Sub Total</b>		<b>28.09</b>	<b>60.00</b>	<b>103.00</b>	<b>153.00</b>
<b>HINDU RELIGIOUS INSTITUTION</b>						
8.	Financial assistance to Religious institutions		34.54	34.05	34.05	39.00
9.	Strengthening of Administration		0.46	0.95	0.95	1.00
	<b>Sub Total</b>		<b>35.00</b>	<b>35.00</b>	<b>35.00</b>	<b>40.00</b>
<b>PERSONNEL &amp; ADMINISTRATIVE REFORMS WING</b>						
10.	Strengthening of Personnel and Administrative Reforms Wing		0.97	1.00	2.00	3.00
<b>JAIL</b>						
11.	Strengthening of Jail Administration		3.74	20.00	30.00	30.00
	<b>Total</b>		<b>822.59</b>	<b>976.00</b>	<b>1188.75</b>	<b>2324.70</b>

**Scheme No. 1**

Sector : OTHER ADMINISTRATIVE SERVICES      Implementing Department : FIRE SERVICE

**1. Name of the Scheme** : Modernisation of Fire Service

**2. Objective of the Scheme** :

To modernize the Fire Service Department in order to cope up with the present trend.

**3.(a) Actual physical Achievement 2003-04 :**

- i. Installation of Wireless sets, 10 static sets, 12 mobile sets and two repeaters for Pondicherry region connecting all the seven Fire Stations.
- ii. Procured 1 Foam Tender and 2 Water Tender with Fabrication Works
- iii. Procured 1 Computer under E' governance

**(b) Anticipated Physical Achievement 2004-05 :**

- i. Procurement of 3 chassis for fabrication of 3 Feeder units
- ii. Providing additional equipment to the Wireless such as Walkie-Takie Static Sets to all Fire Stations in Pondicherry Region.

**(c) Programme envisaged for Annual Plan 2005-06 :**

- i. Providing of Feeder Unit to Sedarapet and Thirubuvanai Fire Stations.
- ii. Providing of Foam Tender to the Pondicherry Fire Station.
- iii. Procurement of One Four wheeler to the Office of the Assistant Divisional Fire Officer.
- iv. Procurement of Jeep Fire Engine to the Pondicherry and Mahe Fire Station.
- v. Procurement of Motor Cycle to the Sedarapet and Thirubuvanai Fire Station.
- vi. Provision of 4 Nos of Computers for Pondicherry, D.Nagar, Karaikal Fire Station and Fire Prevention Wing.
- vii. Provision of Photocopier for the Directorate of Fire Service.
- viii. Procurement of one 30 Meters SNORKEL approximate cost of Rs.5 crore for Pondicherry region.(Justification furnished separately)
- ix. Creation of One permanent Training centre at D,Nagar Fire Station .

**4. Remarks** : Continuing scheme

Creation of functional and ministerial posts.

**Scheme No. 2**

Sector : OTHER ADMINISTRATIVE SERVICES

Implementing Department : DAT

1. **Name of the Scheme** : Rationalisation of Directorate of Accounts & Treasuries.
2. **Objective of the Scheme** :

All the Payments and Receipts of the Government and the accounts thereof are effected through this Directorate. There was no corresponding increase of staff strength when compare the same with complexity, work load. It has therefore been felt necessary to strength the DAT to commensurate with the requirements of other departments for effective implementation of their schemes, by rationalisation of the existing set up which has not undergone any radical improvement during the earlier five year plan periods. Therefore in order to strengthen the DAT and Branch Offices in outlying regions necessary additional staff are to be provided during the 10th Five year plan and also to further computerize various activities of the Directorate.

**3.(a) Actual physical Achievement 2003-04 :**

Maintenance of Existing Posts.

**(b) Anticipated Physical Achievement 2004-05 :**

- i. Maintenance of existing posts.
- ii. Strengthening of Directorate of Accounts and Treasuries Control Cell in Finance. System Analyst - 1, Programme - 1, DPA - 4, DEO - 18.
- iii. Purchase of computer and accessories.

**(c) Programme envisaged for Annual Plan 2005-06 :**

- i. Creation of posts for the Directorate of Internal Audit, Stores Inspection Unit and Pension Wing.
- ii. E-Governance through computerization
- iii. Construction of an additional block for the Directorate of Accounts and Treasuries.

4. **Remarks** : Continuing scheme

**Scheme No. 3**

Sector : OTHER ADMINISTRATIVE SERVICES

Implementing Department : COMMERCIAL TAXES

1. **Name of the Scheme** : Monitoring and support services for generating resources enforcement of VAT
2. **Objective of the Scheme** :

Continuation of mobile check post to check the movement of goods and detect cases of tax evasion. Intensify shop inspections, tax arrear collections and cross verification of evasion prone transactions with our counterpart in Tamilnadu with reference to saleable forms issued. Continuation of legal cell to defend the correct cases filed against final assessments effectively

and to assist the department in collecting the rate structure and notifications from different states periodically and implementation of the new system of taxation of VAT proposed to be implemented from the next financial year.

**3.(a) Actual physical Achievement 2003-04 :**

- i. Maintenance of existing posts.

**(b) Anticipated Physical Achievement 2004-05 :**

- ii. Creation of new posts and maintenance of existing posts.
- iii. Purchase of computers and its peripherals, computer security camera & vehicles.
- iv. Development of VAT software.

**(c) Programme envisaged for Annual Plan 2005-06 :**

- i. Purchase of computers and its peripherals, computer security camera & vehicles.
- ii. Development of VAT software.

**4. Remarks :** Continuing scheme

**Scheme No. 4**

Sector : OTHER ADMINISTRATIVE SERVICES                      Implementing Department : POLICE

**1. Name of the Scheme :** Modernisation of Police Force and e-governance initiatives

**2. Objective of the Scheme :**

- i. To strengthen the Police force by creating additional manpower, setting up of separate units for Sigma(Security), Sigma (Intelligence), Marine Police, Coastal Security wing, Bomb Detective/Disposal squad etc. with adequate transport facilities and modern weapons;
- ii. To strengthen communication system with POLNET project and Secrecy Devices providing modern techniques and equipments;
- iii. To provide infrastructural facilities like furniture, office materials, etc. for administrative purpose and purchase/acquisition of land for construction of police stations and other police buildings and
- iv. To promote e-Governance programme in Police Department by computerizing all police stations, Crime Records Bureau, Finger Print Bureau.

**3.(a) Actual physical Achievement 2003-04 :**

- i. XL Super Mopeds 71 Nos. for all Police Stations and Out-posts.
- ii. TATA Spacio(Euro II) car – 5 Nos)
- iii. 75 KVA diesel generator set with penal board at CID Complex – 1 No.
- iv. Purchase of land at Swaedshi Cotton Mills Complex for Orleanpet PS (Rs. 56.81 lakhs).
- v. 60% share for project cost for POLNET equipments (Rs. 56.46 lakhs)
- vi. Mobile iron barricades – 195 Nos. for PS/Traffic Units.
- vii. Calculator 9 Nos. for various units of Police Dept.
- viii. Count Down Timer 8 Nos. for Traffic Unit, Pondicherry.

- ix. Pup 1 No. for Dog Squad.
- x. Cost for computer training of RPCs(Rs. 2.37 lakhs).
- xi. Clothing and equipments (Rs. 20.82 lakhs) and steel cot 200 Nos
- xii. Steel furniture for SIGMA, Bomb disposal and Marine Police Units.
- xiii. Fax machines 4 Nos. for S.P., North/South/Traffic/SIGMA..
- xiv. Tear gas gun 4 Nos. , chest wooden 1 No. , pistol 20 Nos.
- xv. Tear smoke munitions MK IV Grenade 36 Nos. and 3 way Grenade.
- xvi. Computers with printers 14 Nos. for use of Offices/Units of Police Dept.
- xvii. Digital copy printer – Duplo-DP-330 with computer interface 1 No.
- xviii. RAM for up gradation of computers 40 Nos. for all PS and various Units.
- xix. Lap top computer MAE 291 XCI - 1 No. for SSP(C&I).
- xx. Cannon photo printer cartridges 15 Nos. for use in the office of the SP(HQ)
- xxi. Renewal of AMC for 4 Nos. of computers issued by NCRB, New Delhi.
- xxii. 2 KV stabilizers 2 Nos. and Computer consumables
- xxiii. Laser jet printer ink cartridges 5 Nos.
- xxiv. HP 1010 laser jet printer black toner cartridges 9 Nos.
- xxv. Holster leather bag 150 Nos. for police personnel.
- xxvi. Payment of annual honorarium @ Rs. 2,500/- to all police personnel.

**(b) Anticipated Physical Achievement 2004-05 :**

- i. Purchase of Toyota Qualis - 5 Nos.; TVS Fiero Motor cycle - 30 Nos. Bullet proof Car - 1 No.; Tempo Traveller - 3 Nos.
- ii. Purchase of Computer 25 Nos. and Finger Print Computer 1 No., Pen memory and computer consumables & furniture
- iii. Purchase of Automated Finger Print Identification system
- iv. Purchase of Body Armour jacket 12 Nos.
- v. Purchase of Clothing & equipments and steel dining table & bench
- vi. Purchase of Mobile iron barricades and PA system to Traffic unit
- vii. Purchase of cell phone and I.D. caller phones
- viii. Purchase of Ammunition Tear gas gun; Tear smoke munitions and
- ix. SLR rifles and ammunicions 556 Nos.
- x. Purchase of photo copier 38 Nos.
- xi. Purchase of POLNET balance equipments and Walkie Talkies 50 Nos.
- xii. Acquisition of land for construction of Mettupalayam P.S.

**(c) Programme envisaged for Annual Plan 2005-06 :**

- i. 6 New telephone connections for Sigma (Security) Bomb
- ii. Disposal Squad and Marine Police
- iii. Traffic materials and PA system
- iv. Revolver, Rifles, AK 47 for Sigma (Security) cell & Arms & Ammunitions
- v. Clothing & equipments
- vi. Purchase of new vehicles:  
Replacement - Two wheelers and Four wheelers .  
Purchase of wireless equipments
- vii. Purchase of computers, laptop computer, printers and computer Consumables
- viii. Acquisition of land :

**Pondicherry**

- a. Acquisition of lands for Lawspet P.S./quarters,. Mettupalayam P.S., Odiansalai PS, Korkadu OP, and approach road to Sedarapet O.P.
- b. Acquisition of land for Raising of I.R. Battalion,All Women P.S. and Traffic P.S. at Villianur and O.P. at Keezhore.



- c. Acquisition of lands for Border Check Posts at Gorimedu border, Kanagachettikulam, Muthialpet/Kottakuppam border, Kanniakoil/Mullodai border, Pathukannu junction, Thirukkanur and Madagadipet.
- d. Acquisition of lands for one Marine Police Station, one Marine Police Out-Post at Pondicherry and Marine Police Observation Posts/Points along coastal land in Pondicherry region.
- e. Acquisition of land for Long Firing Range at Pondicherry and Govt. quarters O.P. at Lawspet.

**Karaikal**

- a. Acquisition of lands for Border Check Posts at Ambagarathur, Annavasal, Nallathur, Nandalar bridge and Mela Vanjore.
- b. Acquisition of lands for one Marine Police Out-Post at Karaikal and Marine Police Observation Posts/Points along coastal land in Karaikal region.

**Mahe**

- a. Acquisition of lands for O.P. at Chalakkara and East Palloor. Control Room at Mahe. and Border Check Posts at Poozhithala, Makuny and Chokli.

**Yanam**

- a. Acquisition of land for Traffic P.S. at Yanam , O.P. at Darialatippa, Yanam. Police Guest House Yanam.
- b. Acquisition of lands for Border Check Posts at Neela Palli and By pass road(new bridge to Yatur Lanka).

**4. Remarks :** Continuing scheme

Creation of functional and ministerial posts.

**Scheme No. 5**

Sector : OTHER ADMINISTRATIVE SERVICES

Implementing Department : POLICE

**1. Name of the Scheme :** Setting up of Forensic Science Laboratory

**2. Objective of the Scheme :**

Setting up of Forensic Science Laboratory in the Police Department which would facilitate in quickening analytical results for ready expert opinion in a short period and in detecting crimes.

**3.(a) Actual physical Achievement 2003-04 :** --

**(b) Anticipated Physical Achievement 2004-05 :** --

**(c) Programme envisaged for Annual Plan 2005-06 :**

Approval of Government sought for setting up of Forensic Science laboratory is still awaited.

**4. Continuing scheme :** Continuing scheme

## Scheme No. 6

Sector : OTHER ADMINISTRATIVE SERVICES                      Implementing Department : REVENUE

1. **Name of the Scheme** : Modernisation of Revenue Administration

2. **Objective of the Scheme** :

To modernize the Revenue Department with proper infrastructure and equip it with latest technology. To restructure and re organize the Revenue Administration to cope up with the additional work load and changed circumstances.

3.(a) **Actual physical Achievement 2003-04 :**

Purchased 5 Nos. of photocopiers for use in the Sub-Registries and Taluk Offices, and computers, its accessories, office furniture/computer furniture for use in the newly created Offices/Taluk; hosting of web Site for the Revenue Department; maintenance of existing posts.

(b) **Anticipated Physical Achievement 2004-05 :**

Purchase of six nos. of new vehicles for use in the O/o DCR, Mahe and Yanam and Taluk Offices at Oulgaret, Villianur, Bahour and Thirunallar, office equipments, photo copier for Sub-Registries, furniture, EPBAX system, replacement two wheelers, computers and its accessories, hosting of web site and creation of Excise Squad for the Mahe and Yanam Region. Purchase of replacement vehicle in lieu of condemned vehicle PYX 8555. Training of officials for capacity building, creation of functional posts consequent on bifurcation of Revenue Department. Computerization of Land Records and Registration Department. Purchase of a new vehicle for Registration Department.

(c) **Programme envisaged for Annual Plan 2005-06 :**

Office equipments, photo copiers, furniture, replacement of two wheelers, computers and its accessories, hosting of web site and creation of Excise Squad for the Mahe and Yanam Region. Training of officials for capacity building. Purchase of a new vehicle for Registration Department. Creation of functional posts consequent on bifurcation of Revenue Department. Computerization of Land Records and Registration Department.

4. **Remarks** : Continuing scheme

New Component: Training for capacity building of Revenue Officials.

Creation of functional and ministerial posts.

## Scheme No. 7

Sector : OTHER ADMINISTRATIVE SERVICES                      Implementing Department : REVENUE

1. **Name of the Scheme** : Disaster Management

2. **Objective of the Scheme** :

To mitigate, prevent and pro-active management of any kinds of natural and manmade disaster and to aid proper rescue operation, the Revenue Department has proposed to

strengthen the capacities and to equip with proper infrastructure with latest technology in order to meet any eventuality.

**3.(a) Actual physical Achievement 2003-04 :** --

**(b) Anticipated Physical Achievement 2004-05 :**

Purchase of equipments for disaster management, computer and its accessories, furniture, photocopier, fax machine, and other office equipments, training of officials to undertake rescue operation. Creation of functional posts.

**(c) Programme envisaged for Annual Plan 2005-06 :**

Purchase of equipments for disaster management, computer and its accessories, furniture, photocopier, fax machine, and other office equipments, training of officials to undertake rescue operation. Creation of functional posts.

**4. Remarks :** Continuing scheme

Creation of functional and ministerial posts.

#### **Scheme No. 8**

Sector : OTHER ADMINISTRATIVE SERVICES      Implementing HINDU RELIGIOUS  
Department : INSTITUTIONS

**1. Name of the Scheme :** Financial Assistance to Religious Institutions.

**2. Objective of the Scheme :**

Financial assistance is being extended to carry out the renovation and repairs in respect of the temples situated in the Scheduled Caste colonies/Economically weaker section areas which are not coming under the purview of the HINDU RELIGIOUS INSTITUTIONS, ACT 1972 and the Rules framed there under.

Many of the temples located in low-income group category are finding it difficult to get daily poojas as per the Agama principles. To overcome this difficulty and to perform at least one time pooja as per the Agama/Vedic rules, it is proposed to extend financial assistance at the rate of Rs.5,000/- per annum per temple, under "ORU GALA POOJA SCHEME".

In the Union Territory of Pondicherry, tanks, ponds, wells of certain temples hailing under the category "low/middle income groups" require DESILTING AND OTHER IMPROVEMENT WORKS so as to cater to the needs of the pilgrims/worshippers visiting the temples.

As many of the temples are not financially sound enough even to meet out the expenditure relating to Current Consumption Charges, it is proposed to release financial assistance at the rate of Rs.500/- per annum to such temples under "FREE POWER SUPPLY SCHEME".

**3.(a) Actual physical Achievement 2003-04 :**

- i) To release financial assistance to 32 temples situated in the scheduled caste colonies/economically weaker section areas of the Union Territory of Pondicherry to carry out renovation/special repair works to the temples at a cost of Rs.2,24,000/-.
- ii) To release financial assistance at the rate of Rs.5,000/- per annum to ensure performance of at least One Time Pooja in respect of 250 temples situated in the economically weaker section areas and scheduled caste colonies under "ORU GALA POOJA SCHEME".
- iii) To meet out the expenditure relating to DESILTING AND OTHER IMPROVEMENT WORKS - in respect of tanks/ponds/wells situated in 20 number of temples hailing under the category low/middle income group.
- iv) To release financial assistance at the rate of Rs.500/- per annum to 250 numbers of temples hailing under the category low/middle income group to meet out current consumption charges payable to Electricity Department under "FREE POWER SUPPLY SCHEME".
- v) To extend financial assistance at the rate of Rs.250/- per annum to 250 numbers of temples hailing under the category low/middle income group to meet out water charges payable to Public Works Department/Panchayat Offices.

**(b) Anticipated Physical Achievement 2004-05 :**

- i) Grant of financial assistance to 20 temples @ Rs.75,000/-
- ii) Grant of financial assistance @ Rs.5,000/- per annum under "ORU GALA POOJA SCHEME"
- iii) Desilting and other improvement works at a cost not exceeding Rs.25,000/- in each case.
- iv) Grant of financial assistance @ Rs.500/- per annum under "Free Power Supply Scheme".
- v) Grant of financial assistance @ Rs. 250/- per annum to meet out water charges payable to Public Works Department/Panchayat Offices.

**(c) Programme envisaged for Annual Plan 2005-06 :**

**4. Remarks :** Continuing scheme

**Scheme No. 9**

Sector : OTHER ADMINISTRATIVE SERVICES                      Implementing    HINDU RELIGIOUS  
Department       :       INSTITUTIONS

**1. Name of the Scheme :** Strengthening of Administration.

**2. Objective of the Scheme :**

It is proposed to set up a branch office at Karaikal in order to have a close watch on the temple properties in the Karaikal region and as well as to extend a warm welcome to the pilgrims VIPs/VVIPs coming for dharshan on par with such arrangements available in the adjoining states. The services of the officials of the branch office at Karaikal will also be utilised for auditing the accounts of the temples available in that region:

**3.(a) Actual physical Achievement 2003-04 :**                      --

**(b) Anticipated Physical Achievement 2004-05 :**

Purchase of land/Construction of office building.

**(c) Programme envisaged for Annual Plan 2005-06 :**

**4. Remarks :** Continuing scheme

Creation of functional and ministerial posts.

**Scheme No. 10**

Sector : OTHER ADMINISTRATIVE SERVICES

Implementing Department : PERSONNEL & ADMINISTRATIVE REFORMS WING

**1. Name of the Scheme :** Strengthening of Personnel and Administrative Reforms Wing

**2. Objective of the Scheme :**

There is no full fledged training centre in the Union Territory of Pondicherry to co-ordinate the training activities of various departments and also to organise training programme for various categories of Government staff. Hence it is proposed to create a training unit within Personnel and Administrative Reforms Wing of the Chief Secretariat for this purpose.

**3.(a) Actual physical Achievement 2003-04 :**

- i. Conducted three training programmes on "Office Procedure, Accounts Procedure and Record Management" to 238 LDCs.
- ii. Conducted three days workshop on Reservation for SC, ST & OBC to 50 officers.
- iii. Conducted two days seminar / symposium on I.T./e-governance at Yanam.
- iv. 4 days Refresher Classes to DDO's of Karaikal Region were conducted.
- v. Conducted two days training programme to the employees of Pondicherry Co-operative Sugar Mills Ltd. on Maintenance of Files and Office Procedure.

**(b) Anticipated Physical Achievement 2004-05 :**

- i. Conducted coaching classes on "Accounts Test for Sub-Ordinate Officers" to 44 LDCs promoted from Gr-D posts.
- ii. Conducted coaching classes on "Common General Departmental Test for Ministerial Staff" to 26 LDCs promoted from Gr-D posts.
- iii. Conducted Training programme on "Citizen Charter and its implementation" to 28 officials with the assistance of Anna Institute of Management, Chennai.
- iv. Conduct of training programme with the Assistance of Mahatma Gandhi State Institute of Public Administration, Punjab to the officials of Govt. of Pondicherry on "Total Quality Management" and Audit and Technique of Settlement of Audit Para" during December, 2004 / January 2005.
- v. Conduct of Training Programme with the assistance of ISTM, New Delhi to the officials of Pondicherry.

- vi. Conduct of training programme on Disciplinary Proceedings to the Medical Officers in three batches each containing 40 officials.
- vii. Proposed to conduct Naturopathy classes to the staff and officers of Chief Secretariat.

**(c) Programme envisaged for Annual Plan 2005-06 :**

- viii. Conduct of various training programmes with the assistance of ISTM / IIPA, New Delhi and Anna Institute of Management, Chennai and other reputed training institution.
- ix. Conduct of coaching classes to the eligible UDC / Assistant on Account Test (Higher).
- x. Conduct of coaching classes to LDCs promoted from Group D posts and appearing for Departmental Tests.

**4. Remarks :** Continuing scheme

**Scheme No. 11**

Sector : OTHER ADMINISTRATIVE SERVICES      Implementing  
Department : JAIL

**1. Name of the Scheme :** Strengthening of Jail Administration

**2. Objective of the Scheme :**

Construction of New Central Prison, creation of essential posts, purchase of security related item, Improvement of facilities to inmates of prison.

**3.(a) Actual physical Achievement 2003-04 :**

Initiated the construction process of New Central Prison at Kalapet. Existing plan post maintained.

**(b) Anticipated Physical Achievement 2004-05 :**

Continuing the construction of New Central Prison and maintaining existing post and purchase of one four wheeler for Central Prison, Pondicherry and four nos. of two wheelers for each region.

**(c) Programme envisaged for Annual Plan 2005-06 :**

Continuing construction program, maintaining existing post and creation of essential post.

**4. Remarks :** Continuing scheme