

OTHER ADMINISTRATIVE SERVICES

FIRE SERVICE

Under modernization programme it is proposed to purchase of delivery hoses, additional equipments for wireless communication system, procurement of two large fire engines and construction of two fire stations. Moreover, it is proposed to provide feeder units to existing fire station at Kalapet, Villianur and Thirukanur and to fill up 54 number of technical posts.

DAT

During Annual Plan 2004-05, it is proposed to implement the following new components of the spill over scheme viz. establishment of Accounts current section in the Directorate and Cash Monitoring and expenditure cell in finance department in order to enable an effective control over expenditure and monitoring the flow of cash. As a part of e-governance, it is proposed to purchase computers and software towards computerizing remaining fields of activities.

COMMERCIAL TAXES

As per the Government of India policy decision the existing system of general sales tax is likely to be replaced by VAT shortly. All preparatory works for implementation of the VAT including drafting of VAT Law / Rules, training of officers and interaction meeting with the mercantile community are being conducted. Under this system, tax is to be levied in all the stages of sale but on the value addition only. This would increase the number of dealers 3 times of existing level and hence the work load will increase considerably. Under proposed VAT system, auditing in the dealers premises is contemplated and the officers are required to visit the shops periodically for which additional vehicles are required. Computerisation play a very vital role in cross verification in the VAT system and therefore the existing computerisation is to be upgraded. Development of VAT software already finalized. In order to strengthen the department and provide additional manpower towards the implementation of VAT, it is proposed to create 26 posts in the Annual Plan 2004-05.

POLICE

Communication system in Police Department is being strengthened by implementing POLNET project with modern equipments and e-governance system by computerizing all the Police Stations, Crime Records Branch and various units. During the Annual Plan 2004-05, it is proposed that. purchase of arms and ammunitions, surveillance equipments, and coastal security equipments.

REVENUE

During the Annual Plan 2004-05 the entire registration department is proposed to modernised by providing office equipments, furniture, EPBAX system replacement two wheelers, computers and its accessories, hosting of web site, etc. and to mitigate, prevent and pro-active management of any kinds of natural and manmade disaster and to aid proper rescue operation, the Revenue Department has proposed to strengthen the capacities and to equip with proper infrastructure with latest technology in order to meet at any eventuality.

HINDU RELIGIOUS INSTITUTIONS

Desilting the tanks, ponds, wells located in various temples. Release of financial assistance to temples located in SC colonies and economically weaker section areas for performing renovations and also to conduct "Oru Gala Pooja" and to meet the current consumption charges are the programmes implemented by this department.

OUTLAY AT A GLANCE

Sector : OTHER ADMINISTRATIVE SERVICES

No. of Schemes : 11

Departments : 1. FIRE SERVICE

2. ACCOUNTS & TREASURIES

3. COMMERCIAL TAXES

4. POLICE

5. REVENUE

6. HINDU RELIGIOUS INSTITUTION

7. PERSONNEL & ADMINISTRATIVE REFORMS WING

(Rs. in lakhs)

Tenth Five Year Plan 2002-07 Approved Outlay	:	2330.00
Annual Plan 2002-03 Actual Expenditure	:	605.88
Annual Plan 2003-04 Approved Outlay	:	801.00
Annual Plan 2003-04 Revised Outlay	:	701.00
Annual Plan 2004-05 Proposed Outlay	:	1480.17

(Rs. in lakhs)

Sl. No.	Name of the Scheme	2002-03	2003-04		2004-05
		Actual Expenditure	Approved Outlay	Revised Outlay	Proposed Outlay
(1)	(2)	(3)	(4)	(5)	(6)

FIRE SERVICE

1.	Modernisation of Fire Service	110.93	150.00	150.00	180.00
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ACCOUNTS & TREASURIES

2.	Rationalization of Directorate of Accounts	54.92	60.00	60.00	72.75
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COMMERCIAL TAXES

3.	Monitoring and support services for generating resources enforcement of VAT	22.00	50.00	50.00	86.00
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(1)	(2)	(3)	(4)	(5)	(6)
POLICE					
4.	Modernisation of Police force and e-governance initiatives	366.96	499.99	399.99	930.99
5.	Setting up of Forensic Science Laboratory	--	0.01	0.01	0.01
6.	Raising of India Reserve Battalion by UT administration	--	--	--	0.01
	Sub Total	366.96	500.00	400.00	931.01
REVENUE					
7.	Modernisation of Revenue Administration	19.90	30.00	30.00	60.00
8.	Scheme for disaster management	--	--	--	10.00
	Sub Total	19.90	30.00	30.00	70.00
HINDU RELIGIOUS INSTITUTION					
9.	Financial assistance to Religious institutions	30.18	9.50	9.54	15.00
10.	Strengthening of Administration	--	0.50	0.46	122.41
	Sub Total	30.18	10.00	10.00	137.41
PERSONNEL & ADMINISTRATIVE REFORMS WING					
11.	Strengthening of Personnel and Administrative Reforms Wing	0.99	1.00	1.00	3.00
Total		605.88	801.00	701.00	1480.17

Scheme No. 1

Sector : OTHER ADMINISTRATIVE SERVICES Implementing Department : FIRE SERVICE

1. Name of the Scheme : Modernisation of Fire Service

2. Objective of the Scheme :

To modernise the Fire Service Department in order to cope up with the present trend.

3.(a) Actual physical Achievement 2002-03 :

The posts created for the following wings are continued.

(i) Posts created for the Office of the Divisional Fire Officer:

Superintendent Gr.II –1 , UDC – 3 , Steno Gr.III –1, LDC –3, Driver –2 , Peon – 2, Watchman – 1 .

(ii) Karaikal, Mahe and Yanam Fire Stations :

3 posts of LDC created for each Fire Station to Karaikal, Mahe and Yanam and all technical posts created for Fire Stations at Pondicherry, D' Nagar, Thirukkanur, Sedarapet and Nedungadu, 54 technical posts have been created and action taken to fill up.

(iii) Installation of Wireless sets, 10 static sets, 12 mobile sets and two repeaters for Pondicherry region connecting all the seven Fire Stations.

(b) Anticipated Physical Achievement 2003 - 04 :

- i) Salary provisions to the existing posts,
- ii) Procurement of 3 chassis for fabrication of 1 Foam Tender and 2 Feeder units.
- iii) Procurement of motor cycles .
- iv) Procurement of 1 Computer under 'e' Governance.

(c) Programme envisaged for Annual Plan 2004-05 :

- i) Salary provisions to the existing posts.
- ii) Filling up of 54 Nos. technical posts for Thirubuvanai, Sedarapet and Nedungadu Fire Stations.
- iii) Purchase of Delivery hoses .
- iv) Providing additional equipments for wireless communication system. (Repeater, mobile, static sets, walkie Talkie etc.)
- v) Procurement of 2 large Fire engine for 2 Fire Stations.
- vi) Providing feeder units to existing Fire Stations at Kalapet, Villianur and Thirukkanur.

4. Remarks : Continuing scheme

Scheme No. 2

Sector : OTHER ADMINISTRATIVE SERVICES

Implementing Department : DAT

1. **Name of the Scheme** : Rationalisation of Directorate of Accounts & Treasuries.

2. **Objective of the Scheme** :

All the Payments and Receipts of Government of Pondicherry and the accounts thereof are effected through this Directorate. It has therefore been felt necessary to strengthen the DAT to commensurate with the requirements of other departments for effective Implementation of their schemes, by rationalisation of the existing set up which has not undergone any radical Improvement during the earlier five year plan periods. Therefore in order to strengthen the DAT and Branch Offices in outlying regions necessary additional staff are to be provided during the Tenth Five year plan and also to further computerise various activities of the Directorate.

3.(a) **Actual physical Achievement 2002-03 :**

Maintenance of Existing Posts including cost of computer.

(b) **Anticipated Physical Achievement 2003 - 04 :**

- i) Creation of a Cash Monitoring and Expenditure Control Cell in Finance. Controller of finance (in DAT rank) -1, Superintendent Gr. I -1, Steno Gr. -1 , Data Processing Assistant -1, Assistant -1, Peon -1.
- ii) Purchase of computer and accessories

(c) **Programme envisaged for Annual Plan 2004-05 :**

It is proposed to implement the following new components of the spill over schemes : establishment of current account section and cash monitoring and expenditure cell in Finance Department. E-Governance through computerization. It is proposed to purchase computers and software at a cost of Rs.20 lakhs.

4. **Remarks** : Continuing scheme

Creation of functional and ministerial posts.

Scheme No. 3

Sector : OTHER ADMINISTRATIVE SERVICES

Implementing Department : COMMERCIAL TAXES

1. **Name of the Scheme** : Monitoring and support services for generating resources enforcement of VAT

2. **Objective of the Scheme** :

Continuation of mobile check post to check the movement of goods and detect cases of tax evasion. Intensify shop inspections, tax arrear collections and cross verification of evasion prone transactions with our counterpart in Tamilnadu with reference to saleable forms issued. Continuation of legal cell to defend the courts cases filed against final assessments effectively

and to assist the department in collecting the rate structure and notifications from different states periodically and implementation of the new system of taxation of VAT for which the date of implementation is likely to be announced shortly.

3.(a) Actual physical Achievement 2002-03 :

- i) Continuing scheme
- ii) Balance of 10% payment was made for computer purchased

(b) Anticipated Physical Achievement 2003 - 04 :

Post created :

- 1. Daily Rated Telephone Operator ... 1 post
- 2. Post to be created :

1.	Commissioner (CT)	-	1
	(With higher scale keeping in abeyance of the existing Commissioner (CT) post)		
2.	Dy. Commissioner (CT)	-	1
3.	Commercial Tax Officer	-	1
4.	Programmer	-	1
5.	Dy. Commercial Tax Officer	-	6
6.	Data Processing Assistant	-	2
7.	Data Entry Operator	-	3
8.	Lower Division Clerk	-	1
9.	Peon	-	1
10.	Cleaner	-	1
11.	Lift Operator	-	1
12.	Gardener	-	1
13.	Driver	-	1

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- 3. Purchase of computers : 12 Nos.
- 4. UPS and Structural cabling
- 5. Hosting of website

(c) Programme envisaged for Annual Plan 2004-05 :

Creation of new posts and maintenance of existing posts.
Purchase of computers and its peripherals, computer security camera & vehicles.
Development of VAT software.

4. Remarks : Continuing scheme

Scheme No. 4

Sector : OTHER ADMINISTRATIVE SERVICES Implementing Department : POLICE

1. Name of the Scheme : Modernisation of Police Force and e-governance initiatives

2. Objective of the Scheme :

The Police Force in the U.T. of Pondicherry, is being modernized by setting up of SIGMA Security/Intelligence Cell, Marine Police Wing, Dog Squad, Bomb Detective/Disposal Squad, Computerization of all Police Stations, CRB & FPB with creation of adequate man power and raising of more companies. Communication system is strengthened with modern techniques/equipments such as *POLNET* project, secrecy deice system, e – Governance initiatives.

3.(a) Actual physical Achievement 2002-03 :

1. Purchased clothing and equipments.
2. Purchased computers.
3. Purchased LCD projector – 1 No.
4. Purchased computer furniture and stationeries.
5. Purchased Bomb disposal equipment(Rs. 28.34 lakhs), Surveillance equipment(Rs. 10.36 lakhs), Security equipments(Rs. 39.69 lakhs).
6. Purchased LMV(Jeep) 3 Nos.
7. Met expenditure on settlement of POL bills and training cost of newly recruited SIs.

(b) Anticipated Physical Achievement 2003 - 04 :

1. Purchase of clothing and equipments.
2. Purchase of count down devices for Traffic Unit.
3. Purchase of furnitures.
4. Purchased of Dogs(5 Nos.) for Karaikal and Mahe Dog Squad.
5. Purchase of Laptop computer - 1 No.
6. Purchase of LCD projector - 1 No.
7. Purchase of computers - 14 Nos. for PS/various Units.
8. Purchase of moped(71 Nos.) for all PS(CM's assurance)
9. *POLNET* project.
10. Purchase of LMV and HVM – 4 Nos. in replacement.
11. Purchase of Qualis car – 3 Nos.
12. Automated Finger Print Identification system.
13. Digital printer – 1 No.
14. IBM computer – 3 Nos.
15. Purchase of heavy generator – 1 No.
16. Computer stationeries, accessories etc.
17. Arms and ammunitions.
18. Surveillance and security equipments.
19. Digital video/web cameras.
20. Creation of posts - 32 Nos.(Computer Centre – 7 Nos., Finger Print Cell – 3 Nos., Crime Team – 4 Nos., Follower – 18 Nos.)

(c) Programme envisaged for Annual Plan 2004-05 :

- i. Purchase of clothing & equipments, traffic materials etc.
- ii. Purchase of gen set, Xerox/FAX machine, CTV with DVD/VCD player.
- iii. Purchase of two wheeler and four wheeler vehicles in replacement and new vehicles.
- iv. Purchase of A/C units/heavy generators.
- v. CCTV camera for check posts.
- vi. Purchase of cell phones and wireless equipments.

- vii. Purchase of arms and ammunitions.
- viii. Purchase of computers, digital and desk jet/inkjet printers, scanners and external CD writer.
- ix. Purchase of Bomb detection and security equipments.
- x. Purchase of Coastal security equipments.

4. **Remarks** : Continuing scheme

Creation of functional and ministerial posts.

Scheme No. 5

Sector : OTHER ADMINISTRATIVE SERVICES Implementing Department : POLICE

1. **Name of the Scheme** : Setting up of Forensic Science Laboratory

2. **Objective of the Scheme** :

Setting up of Forensic Science Laboratory in the Police Department which would facilitate in quickening analytical results for ready expert opinion in a short period and in detecting crimes.

3.(a) **Actual physical Achievement 2002-03** : --

(b) **Anticipated Physical Achievement 2003 - 04** : --

(c) **Programme envisaged for Annual Plan 2004-05** : --

4. **Continuing scheme** : Continuing scheme

Scheme No. 6

Sector : OTHER ADMINISTRATIVE SERVICES Implementing Department : POLICE

1. **Name of the Scheme** : Raising of one India Reserve Battalion by U.T. Administration

2. **Objective of the Scheme** :

Raising of India Reserve Battalion in the Union territory of Pondicherry would facilitate for quick deployment whenever required by the Government of Pondicherry.

3.(a) **Actual physical Achievement 2002-03** : --

(b) **Anticipated Physical Achievement 2003 - 04** :

Initiation of Preliminary action

(c) **Programme envisaged for Annual Plan 2004-05** :

i. Recruitment of Personnel for IR battalion

- ii. Purchase of vehicles and wireless equipments
- iii. Purchase of Arms & Ammunitions
- iv. Acquisition of land

4. Remarks : New Scheme

Scheme No. 7

Sector : OTHER ADMINISTRATIVE SERVICES Implementing Department : REVENUE

1. **Name of the Scheme** : Modernisation of Revenue Administration

2. **Objective of the Scheme** :

To modernize the Revenue Department with proper infrastructure and equip it with latest technology. To restructure and re organize the Revenue Administration to cope with the additional work load and changed circumstances.

3.(a) **Actual physical Achievement 2002-03 :**

Purchase of scanjet, inkjet, 2 nos. of Mahendra Bolero, computers, UPS, photocopier, accessories, furniture etc.

(b) **Anticipated Physical Achievement 2003 - 04 :**

Purchase of 5 nos. of photocopier, furniture, computers and accessories, 6 nos. of new vehicles, hosting of website.

(c) **Programme envisaged for Annual Plan 2004-05 :**

Purchase of office equipments, furniture, EPBAX system, replacement of two wheelers, computer and accessories, hosting of web site.

4. **Remarks** : Continuing scheme

New Component: Training for capacity building of Revenue Officials.

Creation of functional and ministerial posts.

Scheme No. 8

Sector : OTHER ADMINISTRATIVE SERVICES Implementing Department : REVENUE

1. **Name of the Scheme** : Disaster Management

2. **Objective of the Scheme** :

To mitigate, prevent and pro-active management of any kinds of natural and manmade disaster and to aid proper rescue operation, the Revenue Department has proposed to strengthen the capacities and to equip with proper infrastructure with latest technology in order to meet any eventuality.

3.(a) **Actual physical Achievement 2002-03 :** --

(b) **Anticipated Physical Achievement 2003 - 04 :** --

(c) **Programme envisaged for Annual Plan 2004-05 :**

Purchase of office equipments, furniture, new vehicle, computers and its accessories.

4. **Remarks :** New scheme

Creation of functional and ministerial posts.

Scheme No. 9

Sector : OTHER ADMINISTRATIVE SERVICES Implementing HINDU RELIGIOUS
Department : INSTITUTIONS

1. **Name of the Scheme :** Financial Assistance to Religious Institutions.

2. **Objective of the Scheme :**

Financial assistance is being extended to carry out the renovation and repairs in respect of the temples situated in the Scheduled Caste colonies/Economically weaker section areas which are not coming under the purview of the HINDU RELIGIOUS INSTITUTIONS, ACT 1972 and the Rules framed there under.

Many of the temples located in low-income group category are finding it difficult to get daily poojas as per the Agama principles. To overcome this difficulty and to perform at least one time pooja as per the Agama/Vedic rules, it is proposed to extend financial assistance at the rate of Rs.5,000/- per annum per temple, under "ORU GALA POOJA SCHEME".

In the Union Territory of Pondicherry, tanks, ponds, wells of certain temples hailing under the category "low/middle income groups" require DESILTING AND OTHER IMPROVEMENT WORKS so as to cater to the needs of the pilgrims/worshipers visiting the temples.

As many of the temples are not financially sound enough even to meet out the expenditure relating to Current Consumption Charges, it is proposed to release financial assistance at the rate of Rs.500/- per annum to such temples under "FREE POWER SUPPLY SCHEME".

3.(a) **Actual physical Achievement 2002-03 :**

- i) Financial assistance was given to 41 temples of the Union Territory of Pondicherry, of which 11 temples are situated in Scheduled Caste Colonies and 30 in the economically weaker section areas. Rs.30,18,000/- was spent for all the above 41 temples.

(b) Anticipated Physical Achievement 2003 - 04 :

- i) To release financial assistance to 32 temples situated in the scheduled caste colonies/economically weaker section areas of the Union Territory of Pondicherry to carry out renovation/special repair works to the temples at a cost of Rs.2,24,000/-.
- ii) To release financial assistance at the rate of Rs.5,000/- per annum to ensure performance of at least One Time Pooja in respect of 250 temples situated in the economically weaker section areas and scheduled caste colonies under "ORU GALA POOJA SCHEME".
- iii) To meet out the expenditure relating to DESILTING AND OTHER IMPROVEMENT WORKS - in respect of tanks/ponds/wells situated in 20 number of temples hailing under the category low/middle income group.
- iv) To release financial assistance at the rate of Rs.500/- per annum to 250 numbers of temples hailing under the category low/middle income group to meet out current consumption charges payable to Electricity Department under "FREE POWER SUPPLY SCHEME".
- v) To extend financial assistance at the rate of Rs.250/- per annum to 250 numbers of temples hailing under the category low/middle income group to meet out water charges payable to Public Works Department/Panchayat Offices.

(c) Programme envisaged for Annual Plan 2004-05 :

- i) Grant of financial assistance to 20 temples @ Rs.75,000/-
- ii) Grant of financial assistance @ Rs.5,000/- per annum under "ORU GALA POOJA SCHEME"
- iii) Desilting and other improvement works at a cost not exceeding Rs.25,000/- in each case.
- iv) Grant of financial assistance @ Rs.500/- per annum under "Free Power Supply Scheme".
- v) Grant of financial assistance @ Rs. 250/- per annum to meet out water charges payable to Public Works Department/Panchayat Offices.

4. Remarks : Continuing scheme

Scheme No. 10

Sector : OTHER ADMINISTRATIVE SERVICES Implementing Department : HINDU RELIGIOUS INSTITUTIONS

1. Name of the Scheme : Strengthening of Administration.

2. Objective of the Scheme :

It is proposed to set up a branch office at Karaikal in order to have a close watch on the temple properties in the Karaikal region and as well as to extend a warm welcome to the pilgrims VIPs/VVIPs coming for dharshan on par with such arrangements available in the adjoining states. The services of the officials of the branch office at Karaikal will also be utilised for auditing the accounts of the temples available in that region:

3.(a) Actual physical Achievement 2002-03 : --

(b) Anticipated Physical Achievement 2003 - 04 : --

(c) Programme envisaged for Annual Plan 2004-05 :

Purchase of land/Construction of office building.

4. Remarks : Continuing scheme

Creation of functional and ministerial posts.

Scheme No. 11

Sector : OTHER ADMINISTRATIVE SERVICES

Implementing Department : PERSONNEL & ADMINISTRATIVE REFORMS WING

1. Name of the Scheme : Strengthening of Personnel an Administrative Reforms Wing

2. Objective of the Scheme :

There is no full fledged training centre in the Union Territory of Pondicherry to co-ordinate the training activities of various departments and also to organise training programme for various categories of Government staff. Hence it is proposed to create a training unit within Personnel and Administrative Reforms Wing of the Chief Secretariat for this purpose.

3.(a) Actual physical Achievement 2002-03 :

1. Conducted 3 days refresher training course to 32 delegates / DDO's & Supdts. of Yanam region from 11.6.2002 to 13.6.2002 at Yanam region on "Service Rules".
2. Conducted coaching classes for 31 SC officials on Account Test (Higher) from 17.6.2002 to 6.7.2002 at Pondicherry by local resource persons.
3. 5 day training programme was conducted on Financial Management to 28 officers from 22.7.2002 to 26.7.2002 at Pondicherry with assistance of Institute of Secretaries and Training Management, New Delhi.
4. Conduct 6 day Refresher Training Course to 64 DDO's & Cashier of Mahe Region on Office / Accounts Procedure from 21.10.2002 to 26.10.2002 at Mahe Region.

(b) Anticipated Physical Achievement 2003 - 04 :

1. Coaching classes on Account Test (Higher) for 86 eligible candidates in two batches from 28.11.2003 to 10.1.2004.
2. Two day seminar / symposium on Information Technology / e-governance at Yanam from 27-28, December 2003.
3. 4 days Refresher classes to drawing and disbursing officer of the Karaikal region from 19.1.2004 to 22.01.2004.
4. Training programme to the newly recruited 159 LDC's during 2004.

(c) Programme envisaged for Annual Plan 2004-05 :

Conduct of various Training Programmes with the assistance of ISTM / IIPA/, New Delhi, & Anna Institute of Management, Chennai and other reputed training institute.

4. Remarks : Continuing scheme