

STATIONERY AND PRINTING

Department of Stationery and Printing is a nodal agency for supply of both print products and stationery articles to Government departments. There are 4 exclusive printing presses under the control of Department of Stationery and Printing. The Central Press and Government Branch Press are functioning in Pondicherry and the other two Government Branch Presses are located in Karaikal and Mahe respectively.

Present D.T.P. / Computer Systems are to be upgraded to cope with the present day need mainly to increase efficiency in augmenting productivity. Also it is proposed to redeploy the employees of the outdated and absolute Letter Press process in the Offset process and they need to be taught the adaptability of computers / DTP System as part of the HRD Process for which new configuration of Computers / DTP system are to be procured. Hi-Tech machineries and equipments for Offset printing unit will be procured. Acquisition of land and construction of permanent building for Branch Press at Mahe will be taken up.

OUTLAY AT A GLANCE

Sector : STATIONERY & PRINTING

No. of Scheme: 1

Department : STATIONERY & PRINTING

(Rs. in lakh)

Ninth Five Year Plan 1997-02 Approved Outlay	:	500.00
Annual Plan 1997-2000 Actual Expenditure	:	290.65
Annual Plan 2000-01 Actual Expenditure	:	123.87
Annual Plan 2001-02 Approved Outlay	:	100.00
Annual Plan 2001-02 Revised Outlay	:	100.00
Tenth Five Year Plan 2002-07 Proposed Outlay	:	500.00
Annual Plan 2002-03 Proposed Outlay	:	100.00

(Rs. in lakh)

Sl. No.	Name of Scheme	2000-01	2001-02		2002-07	2002-03
		Actual Expenditure	Approved Outlay	Revised Outlay	Proposed Outlay	Proposed Outlay
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Strengthening/ Expansion/ Reorganisation of Govt. Presses and Offset Printing Unit at Pondicherry	123.87	100.00	100.00	500.00	100.00
Total		123.87	100.00	100.00	500.00	100.00

Scheme No. 1

Sector : STATIONERY & PRINTING

Implementing : STATIONERY &
Department : PRINTING

1. Name of the Scheme : Strengthening/Expansion/Reorganisation of Govt. Presses and Offset Printing Unit at Pondicherry.

2. Objective of the Scheme :

1. Modernisation of existing plants and machineries.
2. To expand facilities for undertaking printing needs of the department, Govt. undertakings and local bodies.
3. Re-organisation of the Directorate for improving efficiency.
4. Acquisition of land and construction of permanent building for Branch Presses at Mettupalayam and Mahe.
5. To procure Hi-Tech machines, equipments for Offset Printing Unit.

(Rs. in lakhs)

3. Ninth Plan 1997-02	:	500..00
a. 1997-2000 (Actual Expenditure)	:	290.65
b. 2000-2001 (Actual expenditure)	:	123.87
c. 2001-2002 (Revised Outlay)	:	100.00

d. Actual Physical Achievement (1997-2000) :

Digital copy printer, Four Wheeler.

e. Actual Physical Achievement (2000-01) :

Machinery & Equipment

1. Automatic Folding Machine	-	1
2. Digital Copy Printer	-	1
3. Four Wheeler (Tata Sumo)	-	1
4. Mini Offset Printer for printing continuous Computer stationery	-	1
5. Dampener Roller Cleaning machine		

f) Anticipated Physical Achievement (2001-02) :

1. Procurement of Machinery and Equipments

Pondicherry Region – Govt. Central Press, Thattanchavady.

a. Web Offset Printing machine for manufacturing continuous computer stationery	---	1 No.
b. Mini Offset Pack – to – Pack for manufacturing continuous computer stationery	---	1 No.
c. Fully Automatic Paper Folding machine	---	1 No.
d. Double Colour Sheet Fed Offset Printing machine (23’x36’)	---	1 No.
e. Single Colour Sheet Fed Offset Printing machine (18’x23’)	---	1 No.
f. Printing Down Unit (30’x40’)	---	1 No.
g. Desk Top Publishing systems	---	10 Nos.
h. Laser Printer A3 size	---	2 Nos.

Govt. Branch Press, Mettupalayam

a. 3 way Trimmer	---	1 No.
b. Automatic Gathering and Collating machine	---	1 No.
c. Single Colour Sheet Fed Offset Printing machine (18’x23’)	---	1 No.
d. Heavy Duty Hard Press	---	1 No.
e. Hydraulic Trolley -Truck	---	2 Nos.
f. Personal Computer with Dot Matrix Printer	---	2 Nos.

Govt. Branch Press, Karaikal

a. Desk Top Publishing systems	---	2 Nos.
b. Colour Drum for Digital Copy Printer	---	2 Nos.
c. Fully Automatic Paper Cutting machine	---	1 No.
a. Personal Computer and Dot Matrix Printer with furniture	---	2 Nos.

Govt. Branch Press, Mahe

a. Single Colour Sheet Fed Offset Printing machine	---	1 No.
b. Colour Drum for Digital Copy Printer	---	1 No.

2. CREATION OF POSTS

3.

Govt. Central Press, Thattanchavady

1. Joint Director --- 2 Posts.
by surrendering the existing 2 post of
Joint Director Printing in the scale of Rs.8000-13,500
2. Deputy Director --- 5 Posts
(by surrendering the existing 5 Deputy Directors of Printing)
in the scale of Rs.6,500-10,500
3. Assistant Director of Printing --- 4 Posts.
(by surrendering the existing 4 Assistant Directors of Printing)
in the scale of Rs.5500-9000
4. Offset Machineman Gr.II (Rs.4500-7000) --- 1 Post.
5. Offset Machine Assistant (Rs.4000-6000) --- 3 Posts.
6. Key Board Operators (Rs.4500-7000) --- 25 Posts
(surrendering present 25 Compositors Gr.I/Gr.II)
7. Assistant Plate Maker (Rs.3050-4590) --- 1 No.

Govt. Branch Press, Karaikal

- a. Superintendent Gr.II (Rs.5500-9000) --- 1 Post.
- b. U.D.C. (Rs.4000-6000) --- 1 Post.
- c. Storekeeper Gr.II (Rs.4000-6000) --- 1 Post.
(by surrendering the present Store Keeper Gr.III)
- d. Offset Machine Assistant (Rs.4000-6000) --- 1 Post.
- e. Key Board Operators (Rs.4500-7000) --- 4 Posts.
(by surrendering the present Compositors Gr.II /Gr.III)

Govt. Branch Press, Mahe

- a. Offset Machine Assistant (Rs.4000-6000) --- 1 Post.
- b. Bindery Assistant (Rs.3050-4590) --- 2 Posts.

4. **Proposed Outlay for the Tenth Plan 2002-07** : 500.00
Proposed Outlay for the Annual Plan 2002-03 : 100.00

5. Programme envisaged for the Tenth Plan (2002-07):

Construction of Quarters Two Units Consisting of 6 Blocks each. Development work in First Floor at Govt. Branch Press, Karaikal. Construction of Toilet Block at Govt.

Branch Press, Karaikal. Demolition of Room and Construction of Waste Paper Godown. Acquisition of land for Govt. Branch Press, Mahe. Necessary technical posts will be created.

6. Programme envisaged for the Annual Plan (2002-03):

Strengthening of the Directorate.
Construction of Quarters Two Units Consisting of 6 Blocsk each.
Development work in First Floor at Govt. Branch Press, Karaikal.
Construction of Toilet Block at Govt. Branch Press, Karaikal.

7. Remarks : Continuing Scheme.