

## **SECRETARIAT ECONOMIC SERVICES**

Planning and Research Department was established in October 1975. Formulation of Five Year Plans, Annual Plans, monitoring of plan implementation, plan co-ordination, evaluation of plan schemes, training of officials on Development Planning, monitoring the implementation of 20 Point Programme and Special Component Plan are various activities of Planning and Research Department. It also deals with Development Banking, computerisation and mobilisation of resources through National Small Savings Scheme. The Department has a branch office at Karaikal and a cell in Mahe and Yanam.

As a result of close monitoring, the plan expenditure was over 99% throughout the Ninth Plan. Action Plan document and Annual Administration Report were prepared every year and made available to all concerned. The Vision 2020 document of the Territory is under preparation with the assistance of Madras School of Economics. Six training programmes, namely, Empowerment of Women, Stress Management, Leadership & Motivation, Creativity, Performance budgeting & Zero based budgeting, Network Analysis - PERT/CPM Techniques and Financial Management were organised.

Three evaluation studies namely, Tree Plantation Programme in Karaikal Region, Sales Tax Concession to various units in Pondicherry and In-plant Training organised by District Industries Centre were completed. Annual credit plan was prepared every year and its implementation was closely monitored. The Pondicherry Protection of Interests of Depositors in Financial Establishments Bill 2001 was prepared and sent to Government of India for approval.

During Tenth Plan, it is proposed to reorganize the department to give new dimension to Planning Process. After reorganization, the department will have three divisions one will take care of Plan Formulation, Plan Coordination and Plan Monitoring; one division will look after Training, Evaluation and Research and one division will look after the National Small Savings and Office Administration. It is proposed to strengthen the Department by creation of new posts, purchase of vehicles and computer systems and accessories.

## OUTLAY AT A GLANCE

Sector : SECRETARIAT ECONOMIC SERVICES  
Department : PLANNING & RESEARCH

No. of Schemes : 1

(Rs. in lakhs)

Ninth Five Year Plan 1997 - 2002 Approved outlay	-	80.00
Annual Plan 1997 - 2000 Actual Expenditure	-	71.27
Annual Plan 2000 - 2001 Actual Expenditure	-	30.00
Annual Plan 2001 - 2002 Approved outlay	-	30.00
Annual Plan 2001 - 2002 Revised outlay	-	30.00
Tenth Five Year Plan 2002 - 2007 Proposed outlay	-	150.00
Annual Plan 2002 Proposed outlay	-	30.00

Sl. No.	Name of the Scheme	2000-01 Actual Expenditure	2001-02 Approved Outlay	Revised Outlay	2002-07 Proposed Outlay	2002-03 Proposed Outlay
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	State Planning Machinery & Training of Officials	30.00	30.00	30.00	150.00	30.00
<b>Sub-total</b>		<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>150.00</b>	<b>30.00</b>

Sector : SECRETARIAT ECONOMIC  
SERVICES

Implementing : PLANNING &  
Department RESEARCH

**1. Name of the Scheme** : State Planning Machinery and Training of Officials

**2. Objective of the Scheme** :

(i) To Strengthen/recognise the State Planning Machinery to carryout plan work effectively both at State Head Quarters and in outlying regions.

(ii) In the absence of a regular Training Institute in the Administration, it is proposed to create a separate Training division to handle the Training Programmes in an effective manner. This division will liaise with various National Level Training Institutions to coordinate the Training activities in the Administration. The division will also look after Research activities of the Department.

(iii) At present the Evaluation cell has got only skeleton staff. The cell created in this year 1975 was not strengthened so far. Hence, it is proposed to restrengthen the cell with necessary staff and modern equipment to function more effectively. Creation of posts, purchase of vehicles, conduct of Training Programmes, Celebration of World Thrift Day and Conduct of National Small Savings Draw.

		(Rs. in lakhs)
<b>3.</b>	<b>Ninth Plan 1997 – 02</b>	
	<b>a. 1997 – 2000 (Actual expenditure)</b>	71.27
	<b>b. 2000 – 2001 (Actual expenditure)</b>	30.00
	<b>c. 2001 – 2002 (Revised Outlay)</b>	30.00
	<b>d. Actual Physical Achievement (1997 – 2000)</b>	
	i) Conduct of Training Programmes	8
	ii) Celebration of World Thrift Day	
	iii) Purchase of Vehicle - 4 Wheelers	3 Nos.
	iv) Construction of Training Hall in the existing building	
	v) Conduct of Evaluation Studies	2
	vi) NSS draw has been conducted.	
	<b>e. Actual Physical Achievement (2000 – 01)</b>	
	i) Conduct of Plan review meetings	
	ii) Conduct of Training Programmes	5
	iii) Purchase of 4 Wheeler	2 (Pdy -1; Kkl - 1)
	iv) Purchase of Office equipments	
	v) Purchase of New Computers for the Computer Centre.	
	vi) Celebration of "World Thrift Day"	
	vii) Payment of Incentives to NSS investors and NSS agents.	

- viii) Evaluation studies has been conducted : 1
- ix) Conduct of NSS draw and distribution of prizes to the Prize Winners

**f. Anticipated Physical Achievement (2001 – 02) :**

- i) Purchase of Office equipment
- ii) Conduct of Training Programme in Pondicherry & Karaikal - 5
- iii) Preparation of Annual Plan, Special Component Plan and Action Plan Documents
- iv) Conduct of Plan Review meetings
- v) Conduct of NSS Draw
- vi) Payment of incentives to the investors and NSS Agents.
- vii) One Post of DEO and One post of Assistant will be created for NSS cell

- 4. **Proposed Outlay for the Tenth Plan 2002 – 07** : 150.00
- Proposed Outlay for the Annual Plan 2002 – 03** : 30.00

**5. Programme envisaged for the Tenth Plan (2002-07) :**

- i) Preparation of Five Year Plan, Annual Plan, Special Component Plan and Action Plan Documents
- ii) Conduct of Training Programme : 30
- iii) Conduct of Plan Review meetings
- iv) Conduct of Evaluation Studies : 5
- v) Conduct of NSS Draw
- vi) Payment of incentives to the investors and NSS Agents
- vii) Celebration of World Thrift Day
- viii) Bring out Annual Administrative Report
- ix) Purchase of Office equipment
- x) Strengthening of Evaluation Cell.
- xi) Creation of Group-A Posts – 2 Nos.

**6. Programme envisaged for the Annual Plan (2002-03) :**

- i) Preparation of Annual Plan, Special Component Plan and Action Plan Documents
- ii) Conduct of Training Programme : 6
- iii) Conduct of Plan Review meetings
- iv) Conduct of Evaluation Studies : 1
- v) Conduct of NSS Draw
- vi) Payment of incentives to the investors and NSS Agents
- vii) Celebration of World Thrift Day
- viii) Bring out Annual Administrative Report
- ix) Purchase of Office equipment.
- x) Purchase of 4 Wheelers : 1
- xi) Upgradation/Installation of new computer system.
- xii) The following posts will be created:
  1. Upgradation of Director post in the Scale of Rs.12000-375-16500.
  2. Upgradation of one post of Joint Director into Additional Director for the NSS Section in the Scale of Rs.10000-375-15200.

- 7. **Remarks** : Continuing Scheme