

GOVERNMENT OF PUDUCHERRY  
PLANNING AND RESEARCH DEPARTMENT

No. 3561/PRD/2021-22/JD(Banking)

Puducherry, 22.08.2022


**CIRCULAR**

Sub: PRD- Minutes of the Apex Committee Meeting -Communicated - Reg.

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The Apex Committee Meeting was convened on 18.08.2022 under the Chairmanship of Chief Secretary to discuss the various issues during the process of Unified Data Hub Phase I.

Accordingly, the Minutes of the Meeting is forwarded for favour of information and necessary action.

  
(R. Asokan)  
Director (Plg.)i/c.

Encl: As stated

To

1. Secretary to Government (Revenue)
2. Secretary to Government (Civil Supplies/ Social Welfare/WCD)
3. Secretary to Government (Labour)
4. Secretary to Government (Agriculture).
5. Secretary to Government (Rural Development/ Fisheries).
6. Secretary to Government (Industries & Commerce).
7. Secretary to Government (TCP/ AD Welfare)
8. Senior Technical Director, National Informatics Centre
9. Director, Planning and Research Department.
10. Manager, LEAD Bank, Indian Bank

Copy to

1. PS to Chief Secretary
2. PS to DC-cum-Pr. Secretary(Plg.)
3. Collector, Karaikal
4. Regional Administrator, Mahe
5. Regional Administrator, Yanam
6. Director, JIPMER
7. Vice-Chancellor, Pondicherry University.

**Minutes: Apex Committee Meeting on Unified Data Hub**  
**held on 18<sup>th</sup> August 2022 at 11.00 a.m.**  
**in the Conference Hall of the Chief Secretariat**

The Meeting of the Apex Committee on Unified Data Hub was held on 18.08.2022 at 11:00 a.m. under the Chairmanship of the Chief Secretary in the Conference Hall of the Chief Secretariat. The list of participants is placed at the **Annexure**.

At the outset, Development Commissioner-cum-Pr. Secretary (Planning) welcomed the Members of the Committee and other Officers. He followed with a PowerPoint Presentation on Unified Data Hub, explaining the status of its implementation. The following points were highlighted:

- UDH is a golden database wherein all central/state welfare schemes beneficiaries' details are linked with Aadhaar (Primary key) and Ration card (Secondary key).
- For effective implementation of UDH, two committees have been constituted, namely the Apex Committee headed by CS and the Technical Steering Committee headed by Secretary (Planning).
- UDH will enable online validation, de-duplication, and updation of welfare schemes and their beneficiary details.
- Necessary Data fields have been finalized in consultation with the Head of the Department, as per their scheme requirements. Data of 22 welfare schemes implementing Departments have been boarded and the list of beneficiaries uploaded in the UDH.
- UDH would enable the citizens to access and update their details and seamlessly apply for eligible entitlements from the Government. This will give the beneficiaries control over their data and enable them to ensure that they are indeed benefitting from all the schemes for which they are eligible. UDH code has been generated against each Aadhar number to ensure that the privacy of beneficiaries' data is maintained.
- UDH portal duly security audited and hosted over cloud at <https://udh.py.gov.in>.
- Necessary training and handholding support have been conducted for Nodal Officers of Welfare Scheme implementing Departments by Thiru V. Gopi Swaminathan, Senior Technical Director, NIC, and his team.

### Decision on Key Action Points:

Sl. No.	Action Points	Department(s) responsible	Action to be taken
1.	Some data inconsistencies have been identified in the data ported to UDH: <ul style="list-style-type: none"><li>• Government Employees with Red Ration Card</li><li>• Income above ₹ 1 lakh with AAY /BPL cards</li><li>• Cases of age above 100 years</li><li>• Fishermen who are Govt. servants and received Monsoon relief of ₹ 5000.</li></ul>	All concerned Departments	<ul style="list-style-type: none"><li>• Cleansing of data inconsistency being intimated by Planning/ NIC to be addressed.</li><li>• Recovery shall be made for fraudulent claims and action taken against Government servants under conduct rules.</li></ul> <b>Time limit: 15 days</b>
2	<ul style="list-style-type: none"><li>• Aadhaar number wrongly mapped.</li></ul>	Social Welfare/ Civil Supplies /WCD	The likely typographical error/ wrong compilation to be rectified on reporting by Planning/ NIC. <b>Time limit: 15 days</b>
3.	<ul style="list-style-type: none"><li>• Some HQ offices of Directorates have data only relating to the Puducherry region</li><li>• Some Depts. have beneficiaries' data in multiple sheets and in non-standard formats.</li></ul>	All concerned Departments	<ul style="list-style-type: none"><li>• Maintenance of Centralised Database (across four regions with the HQ Office) by Departments instead of region-wise database.</li><li>• Structure of centralised database of Departments to be got vetted from NIC for seamless porting of data to UDH</li></ul> <b>Time limit: 15 days</b>
4	Data of CSS/CS schemes directly entered into Central Government portal and details unavailable with implementing Departments.	Concerned CSS/CS implementing Departments	Concerned Administrative Secretary to write to respective Central Ministry/ Department for seeking of data from MIS Portal as per UIDAI's O.M. of 15.7.22 to seek data details for better implementation of the welfare schemes. <b>Time Limit: Before 30.9.22</b>

Sl. No.	Action Points	Department(s) responsible	Action to be taken
5.	To define the frequency of updation of new beneficiary details by Departments.	All welfare scheme implementing Departments	<ul style="list-style-type: none"> <li>• Every month data concerning respective fields of new beneficiaries to be uploaded by Departments between 21<sup>st</sup> and 26<sup>th</sup> of every month.</li> <li>• For every subsequent welfare payment release to beneficiaries, the updated data to be downloaded from UDH by Departments between 27<sup>th</sup> and 30<sup>th</sup> of a calendar month.</li> </ul> <b>Time limit: Monthly periodicity</b>
6.	<ul style="list-style-type: none"> <li>• No response/representation from Pondicherry University on data on PU employees.</li> </ul>	Pondicherry University	Secretary Education to speak to VC, PU for urgent needful. <b>Time limit: Immediate</b>
7.	<ul style="list-style-type: none"> <li>• JIPMER has shared data of some of its employees with Civil Supplies</li> </ul>	Registrar, JIPMER	Data of all employees to be shared by JIPMER with Aadhar number, and to be quarterly updated. <b>Time limit: Immediate</b>
8.	<ul style="list-style-type: none"> <li>• Data relating to employees of Autonomous Bodies/ Societies/ Boards not available with UDH.</li> </ul>	Secretary (DPAR)	Secretary (DPAR) to write to Director (Local Administration) and other concerned to share the employees' details with UDH. <b>Time limit: 15.9.22</b>
9.	<ul style="list-style-type: none"> <li>• Employees of Banks to be excluded from availing welfare benefits</li> </ul>	LEAD Bank Manager	<ul style="list-style-type: none"> <li>• To coordinate with banks regarding employee details along with Aadhar and Ration Card details.</li> </ul> <b>Time Limit: 30.9.22 To be updated every quarter</b>
10.	<ul style="list-style-type: none"> <li>• Tamil Nadu, Kerala and Andhra Pradesh have been requested to eliminate duplication of beneficiaries in neighbour areas with UT.</li> </ul>	Planning Department	<ul style="list-style-type: none"> <li>• Planning to follow up on action at the end of requested State.</li> </ul> <b>Time limit: Immediate</b>

The meeting ended with a vote of thanks to the Chair.

**Annexure - A****List of Participants**

<b>Sl. No.</b>	<b>Name Thiru /Tmt.</b>	<b>Designation</b>
1.	Rajeev Verma, I.A.S.	Chief Secretary, Chairman
2.	Prashant Goyal, I.A.S.	DC-cum- Pr. Secretary ( Plg.), Member Secretary
3.	P. Jawahar, I.A.S.	Secretary (Industries), Member
4.	C. Udaya Kumar, I.A.S.	Secretary (Health), Member
5.	S.D. Sundaresan, I.A.S.	Secretary (Labour), Member
6.	A. Nedunchezhiyan, I.A.S.	Secretary (Fisheries & RD), Member
7.	R. Kesavan, I.A.S.	Secretary (TCP, Personnel), Member
8.	T. Arun, I.A.S.	Secretary (Public Works, Tourism), Member
9.	A. Muthamma, I.A.S.	Secretary (Transport)
10.	L. Mohamad Mansoor	District Collector, Karaikal, Special Invitee
11.	Hawa Singh, S.A.O.	JIPMER, Special Invitee
12.	Rudra Goud, Director	Dte. of School Education
13.	P. Muthu Meena, Director	Dept. of Women & Child Development
14.	Vanjulavalli Sridhar, IFS	Deputy Conservator, Forest Department
15.	S. Shakthyvel, Director	Civil Supplies
16.	S. Yesvanthaiyah, Director	Adi-Dravidar Welfare Dept., & RCS
17.	D. Mohan Kumar, Director	Information Technology
18.	R. Asokan, Director i/c.	Planning and Research Department
19.	V. Aroulmojoy, Deputy Director	Planning and Research Department
20.	S. Rajasekaran, SIO	National Informatics Centre
21.	V. Gopi Swaminathan, STD	National Informatics Centre
22.	S. Arulraj, Technical Director	National Informatics Centre
23.	P. Padmavathy, Director	Social Welfare
24.	Dr. G. Latha Mangeshkar	Director, Animal Husbandry Department
25.	Dr. S. Chitradevi, Project Director	Pondicherry AIDS Control Society
26.	J. Lakshmy, JAO	NRHM
27.	M.M. Vinayaraj, Deputy Collector	Dept. of Revenue and Disaster Management
28.	D. Ayappane , Assistant Inspector	Labour Department (PULWS)
29.	C.M. Sashti Kumaran, Assistant Inspector	Labour Department (PBCWWB)
30.	R. Maniraj, LDM	Lead Bank
31.	R. Srinivasan	Lead Bank
32.	D. Santoche Coumar, Tahsildar	Dte. of Survey & Land Records
33.	S. Manikandan, Tahsildar	Dte. of Survey & Land Records