

No.3990/PRD/Estt./A1/2022 1939  
GOVERNMENT OF PUDUCHERRY  
PLANNING AND RESEARCH DEPARTMENT

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Puducherry, 03-06-2025

MEMORANDUM

The undersigned hereby offers to Mr. KARTHIK B, S/o. Balakrishnan P, a temporary and regular appointment in the post of INVESTIGATOR (Group-C) in the Level-4 of the Pay Matrix in the Planning and Research Department, Puducherry with immediate effect. The appointee will also be entitled to draw the dearness and other allowances at the rates admissible and subject to the conditions laid down in rules and orders governing the grant of such allowances in force from time to time.

2. The terms of appointment are as follows:-

i. The offer of appointment will be subject to production of the following certificates in original:-

- a. Nativity / Residence
- b. Community Certificate
- c. Educational qualification
- d. Proof of Age

ii. The appointment is temporary and may be terminated at any time by a month's notice given by either side without assigning any reasons. The Appointing Authority, however, reserves the right of terminating the services of the appointee forthwith or before the expiry of the stipulated period of notice by making payment to him of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof. In case the appointee prefers to terminate his services before the expiry of the stipulated period of notice, he shall be allowed to do so by making payment of a sum equivalent to the pay and allowances for the period of notice or unexpired portion thereof.

iii. He will be placed on probation for a period of two years from the date of joining the post.

iv. Other conditions of Service will be governed by the relevant rules and orders in force from time to time.

3. The appointment will be further subject to -

i. Production of a Certificate of fitness from the Competent Medical Authority (R.M.O.).

ii. Submission of a declaration in the form enclosed (Annexure-I) and in the event of the candidate having more than one spouse living or being married to a person, having more than one spouse living, the appointment will be subject to him being exempted from the enforcement of the requirement in this behalf.

.....2/-

iii. Submission of attestation forms for verification of character and antecedents along with joining report.

4. In case it is found that he was guilty of misconduct involving moral turpitude, which would disqualify him for Government Service, or had suppressed any material fact relating to his conduct prior to entry into Government Service or if any declaration given or information furnished by the candidate proves to be false, he will be liable to be discharged from service and such other action as Government may deem necessary.

5. It may please be stated whether the candidate is serving or is under obligation to serve in Central Government Department / other State Government or Public Authority.

6. The appointment is provisional and is subject to the Caste / Community certificate being verified through the proper channels in respect of the candidate selected under OBC/MBC/SC reservation, and if the verification reveals that the claim belong to OBC/MBC/SC is false, his service will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate.

7. If the candidate accepts the offer on the above terms and conditions, he should report for duty before the Head of Department/Office concerned immediately and in any case **not later than 10.06.2025**. If the candidate fails to report for duty on or before the prescribed date, the offer will be treated as cancelled, and no further communication will be entertained.

8. No travelling allowance will be allowed for joining the post.

Digitally signed by  
R Sheela

Date: 03.06-2025

(R. SHEELA)

11:49:06  
DIRECTOR (PLANNING)

To :

Mr. KARTHIK B,  
S/o. Balakrishnan P,  
No.11, Mariyamman Koil Street,  
Andiyarpalayam Pet,  
Nallavadu Post,  
Puducherry – 605 007.  
Ph: 97872 54394.

.....3/-

Copy to:

1. The Under Secretary to Govt. (DP&AR), Chief Secretariat, Puducherry
2. The Director of Accounts and Treasuries, Puducherry.
3. The Employment Officer, Employment Exchange, Puducherry.
4. The P.S. to Commissioner-cum-Secretary to Government (Planning), Puducherry.
5. The Examination Cell (DP&AR), Puducherry.
6. Bill Section / A4 Unit / EDP Section, Planning and Research Department,  
Puducherry.
7. Spare.

