

**Government of Puducherry  
Planning and Research Department**

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No.7534/PRD/Estt/A6/

Puducherry, dt.11.10.2011

**CIRCULAR**

Sub : PRD – Estt – Income Tax – Deduction at source for the financial year  
2011-12 – Furnishing of particulars – Called for – Reg.

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The officers and staff of this department are hereby requested to furnish their income tax particulars in the statement of calculation of Income Tax available in our departmental website <http://pandr.puducherry.gov.in> under "**Circular & Orders**".

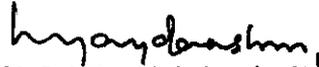
2. The officers and staff who seek the following concessions are requested to furnish the required documentary evidences along with the statement.

- (i) HRA exemption (original stamped rent receipt)
- (ii) Interest paid on HBA or repayment of principal amount.
- (iii) Life Insurance premium / medical insurance premium
- (iv) Fixed deposits
- (v) Donations to charitable trust.
- (vi) Long term infrastructure bond
- (vii) Tuition fee paid
- (viii) Subscription of National Small Savings
- (ix) Pension fund of LIC  
and etc.

**The concessions indicated in the statement will be taken into account on the basis of documentary proof only.**

3. All the columns of the statement should be filled up without omission.

4. The last date for filled in statement is **31/10/2011**.

  
(A.S. Vijayalakshmi) (1/x)  
Joint Director (HQ)

To

All Officers & staff concerned.