

No.932/PRD/Estt./A1/2025 | 1069
GOVERNMENT OF PUDUCHERRY
PLANNING AND RESEARCH DEPARTMENT

Puducherry, dt. 19.08.2025

CIRCULAR

The Planning & Research Department proposes to amend the Recruitment Rules for the post of '**Planning Assistant**' (Group B – Non-Gazetted- Non Ministerial, Level-6) in this Dept., for incorporating certain modifications and recommendations of the 7th Central Pay Commission.

2. In terms of O.M. No.AB-14017/61/2008-Estt.(RR), dated 13.10.2015 of the Department of Personnel & Training, Government of India, New Delhi, the proposed notification and schedule for the post of '**Planning Assistant**' in the Planning & Research Dept., as enclosed is uploaded in this Department's Website '<https://pandr.py.gov.in>' and will be available from 30 days from 19.08.2025 to 17.09.2025 for comments of the stakeholders.

3. Comments, if any may be sent to the undersigned latest by 18.09.2025 and soft copy of the same comments may also be sent through e-mail to 'pandr@py.gov.in'.


(R. SHEELA)
DIRECTOR (PLANNING)

Encl: As above.

To

1. All concerned,
Planning & Research Department,
Puducherry. } ----- For Notice of the stakeholders.

✓ 2. The EDP Section,
Planning & Research Dept.,
Puducherry. } ----- For uploading the enclosed Notification and put up for
30 days in the Website of this Department for inviting
comments from the stakeholders.

**GOVERNMENT OF PUDUCHERRY
PLANNING AND RESEARCH DEPARTMENT**

(G.O.Ms. No. ----/PRD, dated -----)

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India read with the Notification No.F5/4/65/GP, dated 11th January, 1965 of the Government of India, Ministry of Home Affairs, New Delhi and in supersession of the Government of Puducherry, Planning and Research Department, Group 'B' Non-Gazetted post of 'Planning Assistant' Recruitment Rules, 2016, issued in Planning and Research Department's G.O.Ms.No.5/PRD, dated 15th September 2016 and published as a supplement to the Gazette No.40 of the 4th October 2016, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group 'B' Non-Gazetted post of 'Planning Assistant' in the Planning and Research Department, Government of Puducherry, namely:-

1. Short title and commencement. – (i) These rules may be called the Government of Puducherry, Planning and Research Department (Group 'B' Non-Gazetted post of Planning Assistant) Recruitment Rules, 2025.

(ii) They shall come into force on and from the date of their publication in the Official Gazette.

2. Application. – These rules shall apply to the post specified in column-1 of the schedule annexed to these rules.

3. Number of post, its classification and *Level in the Pay Matrix*.—The number of the said post, its classification and the pay band and grade pay/pay scale attached thereto shall be as specified in columns 2 to 4 of the schedule annexed hereto.

4. Method of recruitment, age limit and other qualifications.-- The method of recruitment to the said post, age limit, qualifications and other matters relating to the said post, shall be as specified in columns 5 to 13 of the said schedule.

5. Disqualifications.—No person.-

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax.—Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may by order, and for reasons to be recorded in writing, in consultation with the Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.

7. Savings.— Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the orders issued by the Government from time to time in this regard.

.....2/-

SCHEDULE

1.	Name of the post	Planning Assistant
2.	Number of posts	7 (Seven) (2025) subject to variation dependent on workload.
3.	Classification	General Central Service Group "B" – Non-Gazetted- Non-Ministerial
4.	Level in the Pay Matrix	Level – 6
5.	Whether selection or non- selection post	Selection
6.	Age limit for direct recruits	<p>Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the orders or instructions issued by the Central Government).</p> <p>Note: The crucial date for determining the age-limit shall be as advertised by the Competent Authority.</p>
7.	Educational and other qualifications required for direct recruits.	<p>Essential :</p> <p>(i) Bachelor's degree in Economics / Commerce / Statistics / Mathematics / Social Work / Social Sciences / Sociology from a recognized University / Institution.</p> <p>(or)</p> <p>(ii) Master's degree in Economics / Commerce / Statistics / Mathematics / Social Work / Social Sciences / Sociology from a recognized University / Institution.</p> <p>Note: Qualifications are relaxable at the discretion of the Competent Authority, for reasons to be recorded in writing, in the case of candidates otherwise well qualified.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	<p>Age: No.</p> <p>Educational Qualifications: Yes.</p>
9.	Period of probation, if any	<p>Two years (for direct recruits and promotees)</p> <p>Note: The direct recruitment candidates are required to successfully complete / pass the following training / course conducted by the Government of Puducherry, within the period of probation:</p> <p>i. 2 weeks induction training on computation work, office procedure, field surveys, evaluate and monitor the progress of implementation of schemes, compilation and analysis of statistical data, formulation of policies and their evaluation, preparation of notes, memoranda paper etc.</p> <p>ii. Certificate course of "Office Automation".</p>
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods.	<p>(a) 40% by promotion failing which by deputation failing both by direct recruitment, <i>and</i></p> <p>(b) 60% by direct recruitment</p>

11.	In case of recruitment by promotion/ deputation / transfer, grades from which promotion / deputation / transfer is to be made.	<p>Promotion: Investigators in Level – 4 of the Pay Matrix with 10 years of regular service rendered after appointment thereto on a regular basis and have successfully completed the training in Formulation of Planning and Budgeting Process / Planning Methodology / Planning and Devolution / Zero Base Performance Budgeting conducted by Government of Puducherry.</p> <p>Note-1: For the existing incumbents holding the feeder post on regular basis on the date of notification of these rules, the requirement of successful completion of training for promotion shall be either before promotion or within a period of one year from the date of promotion.</p> <p>Note-2: Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p>Deputation: Officers of the Central Government / State Government / Union Territory:- (a) (i) holding analogous posts on regular basis in the parent cadre or Department; or (ii) with six years regular service in the posts in the pay level-5 in the pay matrix in parent cadre or Department; or (iii) with ten years regular service in the post in the pay level-4 in the pay matrix in parent cadre or Department; and (b) Possessing the qualifications prescribed for direct recruits under column-7.</p> <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation / Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the last date of receipt of applications.</p>
12.	If a D.P.C. exists, what is its composition?	<p>Group 'B' Departmental Promotion Committee (for considering promotion / Departmental Confirmation Committee (for considering confirmation) consisting of:- 1. Chief Secretary to Government ... Chairman 2. Secretary to Government (Planning) ... Member 3. Director, Planning and Research Department. ... Member</p>
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Consultation with UPSC is not necessary.

// By Order of the Lieutenant-Governor //

(R. SHEELA)
DIRECTOR (PLANNING)